

Shorewood Park Sanitary District **approved**
Board Minutes
Tuesday, January 9, 2024

Attendees: Rich Storck (Board Member), Matthew Anderson (Board Member), Sue Means (Board Member), Dean Findell (Board Member), Tina Heidelberger, Al Powers

R. Storck called the meeting to order at 7:00pm. Roll call read.

Approval of Minutes: Motion made by D. Findell, seconded by S. Means to approve the minutes. Motion carried.

Wastewater Operator Update:

- Terry was unable to attend due to an emergency lift station.
- Flow rates were 18,300 gallons/day high flow, 6810 gallons/day for the low. The high level was right after we had the significant rain, so that was not alarming for a high flow rate.

Chairman of the Board Update:

- Terry and R. Storck scoped the line of one of the residents identified with I&I and identified a crack in the pipe, which was releasing about 500 gallons/hour. Terry from LJJ did make the repair today for the homeowners. They believe it was due to the gas company drilling through the line.
- R. Storck reached out to John Cabak at Cabak Law about potentially providing legal assistance, he declined but recommended another lawyer who deals with municipalities in the Pine City area.
- Paul Slesar provided some information about a Wasterwater Pond Optimization Specialist literature who wanted to meet with our Wastewater Operator, information was passed along to Terry at LJJ.

Approval of Bills:

- ECE-\$111.22
- LJJ Wastewater-\$1700.00
- Tina Heidelberger-\$41.84 (reimbursement of copy paper)
- Unity Bank-\$35 (safety box rental)

Motion made by D. Findell to approve bills, seconded by S. Means as presented. Motion carried.

Financial Report:

- Investment account updates: D. Findell provided copies of the most recent statements from our investment accounts.
- Current checking account balance is \$65,486.03.
- Tina provided an updated budget for review for expenses to date. Funds received from the county will be moved to our investment fund in the amount of \$10,364.42 from the auditor's office from assessments.
- Tina presented a check for acceptance from LOMC for dividend reimbursement of \$137, M. Anderson made a motion to accept the funds, D. Findell seconded.

Old Business

- Expansion Update-D. Findell presented. We now have an updated contract with HR Green with the requested changes. D. Findell reached out to Frandsen Bank, Neighborhood Bank, and Unity about temporary funding (construction loan). Eric from Frandsen was the only party that reached out, Tina will work to gather this information for the bank. We will need to provide some information about our finances for the loan. R. Storck made a motion to accept the grant and move forward with the acceptance of the funds utilizing HR Green to assist with the paperwork. S. Means made motion to approve; D. Findell seconded this.

- Mailbox-We are waiting on the paperwork with the new address for the pumphouse. Not received to date. S. Means spoke with our postal carrier, she requested that it be put on the same side of the road as the other mailboxes, we will need to check with those homeowners.
- Board Vacancy: Al Powers was in attendance and expressed interest in filling the role. The other 2 interested candidates have withdrawn. R. Storck requested a motion to accept Al Powers for the open position. S. Means made the motion, D. Findell seconded the motion.

New Business:

- Mowing-Barbara Theis is a homeowner that was in attendance and had questions about the mowing. Her first question was regarding the title that they have indicates that their property goes across the road and into the parks (approximately 14 feet) and wants to ensure that the person we select for mowing would be insured so that if they were injured while mowing that they would not be liable for any injuries. She also is requesting a signed agreement that we acknowledge that even if the property is being mowed by the district it would remain their property and we would not have any further encroachment on their property. M. Anderson proposes that we create a document that is a map of the park area and a statement indicating the requested information and post it to the website.
- Accounting System-Discussed changing from Quickbooks desktop to the online version. This would provide us with the ability for all board members to view information in the system, online billing options, accepting on-line payments, etc. There would be an increase in cost, which we had R. Storck requested a motion to upgrade to Quickbooks Online. D. Findell made a motion, M. Anderson seconded. Motion carried.

Motion made by, seconded by M. Anderson to adjourn the meeting at 7:45pm.

Submitted by T. Heidelberger, Secretary/Clerk

Board Members

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