

**Shorewood Park Sanitary District *\*approved\****  
**Board Minutes**  
**Tuesday, January 7, 2025**

**Attendees:** Rich Storck (Board Member), Matthew Anderson (Board Member), Dean Findell (Board Member), Sue Means (Board Member), Al Powers (Board Member), Tim Fairclough

R. Storck called the meeting to order at 7:00pm. Roll call read.

**Approval of Minutes:** Motion made by D. Findell, seconded by S. Means to approve the December minutes with changes. Motion carried.

**Wastewater Operator Update:**

- Terry was not in attendance. Flow rates for the month high was 13,050 gallons/day, low was 5,160 gallons/day, with a total for the month of 261,8400 gallons. The daily average was 8,447 gallons/day.
- Terry has been working with the MPCA on obtaining the new permit, he anticipates that we will have the updated permit for our 2/1/25 meeting.

**Chairman of the Board Update:**

- R. Storck has been working on the expansion and researching what are the proper protocols for the expansion with the Rush Lake Estates lots. R. Storck created a document that would essentially be a roadmap of the action items and process to tie into our system and M. Anderson created the information in a letter form. The letter was presented on our letterhead tonight for approval and signature.
- R. Storck continued to work with Terry from LJJ Wastewater, and the MPCA on completing any loose ends for the permit update.
- R. Storck has been working with Chris Ziegler from MAP. Discussed action items for Rush Lake Estates and checklist for items that need to be completed for the expansion group.
- Becky Meyers and D. Findell continue to work with R. Storck on expansion work. Becky has continued to work on obtaining funding for the project at a state level.
- Few submissions from the website, all items have been addressed.

**Financial Report:**

- Current checking account balance: \$98,818.04
- Investment Fund Balance: \$218,569.75 (as of 11/31/24)
- Investment Cash Value Balance: \$27,981.12 (as of 11/31/24)

**Approval of Bills:**

- ECE-\$167.14
- LJJ Wastewater-\$1700.00
- Unity Bank SD Rental-\$35

Motion made by D. Findell to approve bills; seconded A. Powers by as presented. Motion carried.

**Old Business**

- Expansion Update-D. Findell shared that we would like to schedule a meeting with the expansion group once we are at a point in time when we have a schedule from Chris Ziegler with MAP and obtaining votes from residents on additional funds that need to be approved to spend. R. Storck expressed concern that the old plan is from 5 years prior, he wants to have the MPCA confirm that this plan is still acceptable. We understand that there may be some additional cost to do this, but we want to make sure that as we move forward the plan we have is still viable.
- Channel Update-S. Means has a meeting this Thursday with the DNR and the vendor we are using for dredging to view a new proposal process using different equipment. Updates will follow next month at our meeting.
- Road Signs-Signs have been installed. Thank you to Al Powers for taking care of this project.

**New Business:**

- Welcome Letter-Reviewed letter provided, and some updates were made to the schedule for meetings, contact information for any sewer issues, added information about utilizing the website for concerns/questions.
- Expansion Letter-Letter reviewed. A. Powers made motion approving letter; D. Findell seconded. Motion carried.

Motion made by A. Powers, seconded by S.Means to adjourn the meeting at 7:41pm.

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Submitted by T. Heidelberger, Secretary/Clerk

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Richard Storck, Chairman of the Board

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Matthew Anderson, Vice Chairman

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Dean Findell, Treasurer

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Al Powers, Board Member

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Sue Means, Board Member

**Shorewood Park Sanitary District *\*approved\****  
**Board Minutes**  
**Tuesday, February 4, 2025**

**Attendees:** Rich Storck (Board Member), Matthew Anderson (Board Member), Dean Findell (Board Member), Sue Means (Board Member), Al Powers (Board Member), Terry Peterson

R. Storck called the meeting to order at 7:03pm. Roll call read.

**Approval of Minutes:** Motion made by A Powers, seconded by S. Means to approve the January minutes. Motion carried.

**Wastewater Operator Update:**

- Terry was in attendance. Flow rates for the month high was 10,590gallons/day, low was 6,960 gallons/day, with a total of 240,720 gallons for the month. The daily average was 7,765 gallons/day.
- Terry has been working with the MPCA on obtaining the new permit, they have had a high turnover rate of whom his contact is at the MPCA so that is also causing delays. Terry installed a new meter at the pump house, D. Findell made a motion, seconded by A. Powers to reimburse LJJ Wastewater up to \$1,800. Motion carried.
- The MPCA has requested some changes to our testing and the parameters for testing.

**Chairman of the Board Update:**

- A letter was sent to Jim Ertz regarding the expansion. Jim Ertz has requested a meeting with Jacqueline with HR Green.

**Financial Report:**

- Current checking account balance: \$106,864.79
- Investment Fund Balance: \$219,443.15 (as of 12/31/24)
- Investment Cash Value Balance: \$27,984.87 (as of 12/31/24)

**Approval of Bills:**

- ECE-\$203.87
- LJJ Wastewater-\$1700.00
- LOMC-\$2,358.00

Motion made by D. Findell to approve bills; seconded S. Means by as presented. Motion carried.

**Old Business**

- Channel Update-S. Means met with the DNR last month at a team zoom meeting. Tony, the contractor, presented his new proposal to the DNR group present and ask questions about the process. Tony will then take the information from the meeting and re-bid the project.
- Expansion Update-D. Findell sent an email to Chris Ziegler today requesting an update on the process. Becky Meyer rejacketed the bill to request additional funding from \$500K to \$600K due to an increase in cost and cleaned up some of the language in the

bill. R. Storck recommended that we reach out to the contact information provided in the letter for the next more specific steps.

**New Business:**

- No new business

Motion made by A. Powers, seconded by D. Findell to adjourn the meeting at 7:21pm.

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Submitted by T. Heidelberger, Secretary/Clerk

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Richard Storck, Chairman of the Board

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Matthew Anderson, Vice Chairman

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Dean Findell, Treasurer

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Al Powers, Board Member

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Sue Means, Board Member

**Shorewood Park Sanitary District *\*unapproved\****  
**Board Minutes**  
**Tuesday, March 4, 2025**

**Attendees:** Rich Storck (Board Member), Matthew Anderson (Board Member), Dean Findell (Board Member), Sue Means (Board Member), Al Powers (Board Member),

R. Storck called the meeting to order at 7:06pm. Roll call read.

**Approval of Minutes:** Motion made by A Powers, seconded by D. Findell to approve the February minutes. Motion carried.

**Wastewater Operator Update:**

- Terry was not in attendance, R. Storck presented. Flow rates for February low rate of 6,810 with a high of 12,630 with a total of 240,700. Daily average of 8,597 gallons/day.
- Terry continues to work with the MPCA on updating our permit, R. Storck shared an email regarding this with the board earlier this month.
- Terry has started the transfer from the primary pond to the secondary (settling) pond already.

**Chairman of the Board Update:**

- R. Storck shared that they had a meeting with D. Findell, Chris Ziegler, and representative from the EPA. It was confirmed that the grant money that was approved is still available.
- R. Storck updated HR Green about the meeting they had, and we are looking for confirmation that the facility plan is still valid, and the bid is up to date.
- They had another meeting with the expansion group from the first meeting to review the changes from last month.
- No issues with plowing reported to A. Powers or R. Storck.
- R. Storck received a question from a resident about an issue they are having with plumbing and inquired about what the homeowner's responsibility vs. the sanitary district is, in this case it was the homeowner's responsibility as it was an issue from the street to the home.

**Financial Report:**

- Current checking account balance: \$106,864.79
- Investment Fund Balance: \$219,443.15 (as of 12/31/24)
- Investment Cash Value Balance: \$27,984.87 (as of 12/31/24)

**Approval of Bills:**

- ECE-\$219.88
- LJJ Wastewater-\$1700.00
- MTVL-\$100.25

Motion made by M. Anderson to approve bills; seconded S. Means by as presented. Motion carried.

**Old Business**

- Expansion Update-D. Findell shared updates about the meetings this month. The group has on-line grant funding training; D. Findell has completed the training. Chris Ziegler is working on a cost-sharing waiver, which we are getting our grant at 80% and we would be responsible for 20% and with this cost-sharing possibility it could bring our share down to \$0. Becky Meyers is working on bonding bills and sending emails to residents to communicate with our legislators. Herb Shefter (expansion resident) met in person with legislation to push for their support with the funding of the expansion. Another meeting is planned for the end of March to keep the momentum going with the progress being made.
- Rush Lake Estates-Jim Ertz continues to work with HR Green on plans for the event that the expansion is not approved. No other updates.
- Channel Update-S. Means shared an update. After the last meeting, Tony was going to update the estimate after the demonstration with the DNR. Tony has notified S. Means that the previous estimate is still correct, and S. Means will work with Tony on a plan for the disposal of the waste.

**New Business:**

- There was a discussion about the current practice of requiring residents to provide a check to the district when they would be doing work that requires larger commercial vehicles to use our roads. This would be something that we need to be done on an “honor system”. A. Powers would be responsible for addressing any issues with residents that are not adhering to the policy.

Motion made by S. Means, seconded by D. Findell to adjourn the meeting at 7:39pm.

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Submitted by T. Heidelberger, Secretary/Clerk

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Richard Storck, Chairman of the Board

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Matthew Anderson, Vice Chairman

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Dean Findell, Treasurer

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Al Powers, Board Member

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Sue Means, Board Member

**Shorewood Park Sanitary District *\*approved\****  
**Board Minutes**  
**Tuesday, April 1, 2025**

**Attendees:** Rich Storck (Board Member), Matthew Anderson (Vice Chair), Dean Findell (Treasurer), Al Powers (Board Member), Terry Peterson

R. Storck called the meeting to order at 7:03pm. Roll call read.

**Approval of Minutes:** Motion made by D. Findell, seconded by A. Powers to approve the March minutes. Motion carried.

**Wastewater Operator Update:**

- Terry was in attendance to provide an update on total 241,740 gallons/month, with an average of 7,798 gallons/day, high of 16,830 gallons/day, and a low of 6,240 gallons/day.

**Chairman of the Board Update:**

- R. Storck shared updates and attended a couple of meetings in the month of March. He provided an update that was emailed out from Jackie Strait with HR Green.
- R. Storck spoke with Jim Ertz about the plan to bring Rush Lake Estates. He has a backup plan if the expansion is not approved. He is working with Terry from LJJ to create a design that will be presented to the developer of Rush Lake Estates. The design would be able to be tied into the expansion easily if that is the case.
- R. Storck provided some communication to a potential homeowner about the Rush Lake Estates answering some questions on the expansion.

**Financial Report:**

- Current checking account balance: \$112,208.17
- Investment Fund Balance: \$221,508.08 (as of 2/28/2025)
- Investment Cash Value Balance: \$30,706.81 (as of 2/28/2025)

**Approval of Bills:**

- ECE-\$192.88
- LJJ Wastewater-\$1700.00
- LJJ Wastewater (meter replacement)-\$1385.13
- Tina Heidelberger-\$186.14 (ink reimbursement)

Motion made by D. Findell to approve bills; seconded by A. Powers as presented. Motion carried.

**Old Business**

- Expansion Update-D. Findell provided an update. Becky and Dean went to the capital and met requesting \$600K+ for the bonding bill with Representative Nelson. They did field some questions from representatives and had positive feedback about the decrease in funding needed by the state. They also attended a zoom meeting with Chris Ziegler and reviewed the status to finalize and approve a working plan and budget.

- Channel Update-S. Means was not in attendance to provide an update.
- Rush Lake Estate Alternative Plan-Jim Ertz and the developer are working with LJJ to create a plan to present to the board an alternate plan if the expansion is not approved.

**New Business:**

- Shorewood Circle-Purchase Proposal: Discussed proposal from Joe and Tina Heidelberger to purchase the land directly across from their property. A letter explaining that they would cover any costs associated with the survey, title property checks, etc. would be covered by the homeowner. M. Anderson made a proposal to not move forward with the proposal, seconded by A. Powers.
- Lawn Services-Contract Renewal: Reviewed letter from Rasmussen for the upcoming year for mowing services. R. Storck requested that M. Anderson reach out to Rasmussen about the cost for a possible spring clean-up. Motion to approve contact from A. Powers, seconded by M. Anderson.
- Road Repairs: A. Powers will schedule a time to go out with Premier to look over the roads and address any areas of concern that need repair.

Motion made by M. Anderson, seconded by D. Findell to adjourn the meeting at 7:39pm.

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Submitted by T. Heidelberger, Secretary/Clerk

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Richard Storck, Chairman of the Board

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Matthew Anderson, Vice Chairman

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Dean Findell, Treasurer

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Al Powers, Board Member

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Sue Means, Board Member

**Shorewood Park Sanitary District *\*approved\****  
**Board Minutes**  
**Tuesday, May 6, 2025**

**Attendees:** Rich Storck (Board Member), Matthew Anderson (Vice Chair), Dean Findell (Treasurer), Al Powers (Board Member), Sue Means (Board Member), Terry Peterson

R. Storck called the meeting to order at 7:00pm. Roll call read.

**Approval of Minutes:** Motion made by A. Powers, seconded by D. Findell to approve the April minutes with correction as proposed. Motion carried.

**Wastewater Operator Update:**

- Terry was in attendance to provide an update on the monthly flow rates with a total of 25,8850 gallons/month, average of 8,628 gallons/day, high of 10,860 gallons/day, and a low of 7,390 gallons/day for flow rates.

**Chairman of the Board Update:**

- R. Storck shared that we received information from the MPCA about the annual wastewater compliance summary. There were some updates that needed to be made to the operators listed on the summary.

**Financial Report:**

- Current checking account balance: \$118,850.55
- Investment Fund Balance: \$222,486.78 (as of 3/28/2025)
- Investment Cash Value Balance: \$30,709.41 (as of 3/28/2025)

**Approval of Bills:**

- ECE-\$188.67
- LJJ Wastewater-\$1700.00
- MTVL-\$126.75
- MPCA-\$345.00 (annual water permit fee)
- Chisago County-\$854.00 (property taxes 2025)

Motion made by S. Means to approve bills; seconded by M. Anderson as presented. Motion carried.

**Old Business**

- Expansion Update-D. Findell provided an update. There is a zoom meeting scheduled for tomorrow. End of the state legislator session is ending soon, so we will have a decision on the \$600K requested. There are some final details that Chris Ziegler is working on for the grant. Once the items are completed and we have a decision we will make a plan for scheduling a meeting with residents to update and make a plan going forward. In summary, this is the closest we have been to
- Channel Update-S. Means met with Craig Wills from the DNR and reviewed the final steps that need to be taken to submit the permits. An updated detailed plan was needed from the vendor doing the dredging, which is received. A survey of the area to be

dredged was required with the depths and a map of the area of the 2 acres that is owned by Shorewood Park Sanitary District.

- Lawn Services-M.Anderson received a quote to clean up the park from Rasmussen with a variety of options with varying levels of service. A decision was made by the board to not have a spring cleanup and just move forward with the mowing. Tina will request an update COI from Rasmussen and M. Anderson will provide him with the code for the gate so the ponds can be mowed.

**New Business:**

- Roads-A. Powers met with the vendors and reviewed the areas that need to be repaired this year. All areas have been marked. Road restrictions just came off today, our location is already on their schedule. It will be completed after Memorial Day weekend. Any questions or concerns, please reach out to Al Powers or a board member. We will need an updated COI from this vendor as well.
- Rush Lake Estates-Terry with LJJ has been working with Jim Ertz to create a design to allow the lots to hook up to our system. The plan was presented with a letter from Jim Ertz that outlines the proposal. A. Powers made a motion to accept the letter proposal with the proposed changes, D. Findell seconded the motion. Motion carried.
- Speed-A. Powers shared a reminder that all residents and visitors need to abide by the 15 MPH speed limit in the neighborhood. R. Storck proposed that we research removable speed bumps.
- Water Updates-M. Anderson requested permission to utilize the website to communicate to residents that are impacted by the shared well system. M. Anderson will create a separate page on the website for water communication. M. Anderson made a motion, seconded by S. Means.

Motion made by A. Powers seconded by M. Anderson to adjourn the meeting at 7:37pm.

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Submitted by T. Heidelberger, Secretary/Clerk

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Richard Storck, Chairman of the Board

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Matthew Anderson, Vice Chairman

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Dean Findell, Treasurer

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Al Powers, Board Member

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Sue Means, Board Member

**Shorewood Park Sanitary District *\*approved\****  
**Board Minutes**  
**Tuesday, June 3, 2025**

**Attendees:** Rich Storck (Board Member), Matthew Anderson (Vice Chair), Dean Findell (Treasurer), Al Powers (Board Member), Sue Means (Board Member), TJ Knatcal

R. Storck called the meeting to order at 7:00pm. Roll call read.

**Approval of Minutes:** Motion made by A. Powers, seconded by S. Means to approve the May minutes as proposed. Motion carried.

**Wastewater Operator Update:**

- Terry was unable to attend the meeting, R. Storck shared monthly flow rates. High flow rate was 14,930 gallons/day, low of 8,130 gallons/day, with an average of 9,739 gallons/day.
- Communication from MTVL has been updated to include Terry and Shorewood in each communication

**Chairman of the Board Update:**

- R. Storck shared that we received information from the MPCA about the annual wastewater compliance summary. There were some updates that needed to be made to the operators listed on the summary.
- Gate was left open on the gate, R. Storck and A. Powers went to check on ponds and found that the lock was closed but was not wrapped around the posts. They noticed that a tree had fallen, Matthew Heidelberger helped R. Storck with getting that cleaned up.
- One resident inquiry from the month from a resident with a question about a bill, addressed by Tina

**Financial Report:**

- Current checking account balance: \$122,413.37
- Investment Fund Balance: \$222,927.56 (as of 4/30/2025)
- Investment Cash Value Balance: \$30,711.83 (as of 4/30/2025)

**Approval of Bills:**

- ECE-\$178.29
- LJJ Wastewater-\$1700.00
- MTVL-\$126.75
- Rasmussen-\$1362.16 (May mowing)
- League of MN Cities-\$1825.00 (Insurance premium)

Motion made by A. Powers to approve bills; seconded by D. Findell seconded to approve. Motion carried.

**Old Business**

- Expansion Update-D. Findell provided an update. We will need to compile any expenses from the expansion collected for approval and we will be able to submit these expenses for reimbursement from the grant money that has been approved. There is

another zoom meeting scheduled to discuss the next steps. The group is now meeting monthly (EPA, Shorewood, MAP, etc.)

- Roads-A. Powers stated that all the road repairs have been completed. A. Powers checked with residents where the repairs were made, and all residents reported to be happy with the vendor and results of their work.
- Channel Update-S. Means shared that they had a meeting. Measurements were taken as requested by the DNR of the depths in the channels. All information requested has been shared with the DNR. There will be another meeting to recap status with residents once more information has been received.

**New Business:**

- Speed Bumps-A. Powers has addressed directly with residents identified as violating our speed limit. He inquired with a vendor to install speed bumps (temporary) by Premier Blacktop that would be installed every spring and then remove each fall (and holes drilled would be filled) at a cost of \$1950.00/year. R. Storck requested documentation from the vendor on specs of the product. Discussed possible signage/flags for each speed bump. M. Anderson proposed to increase from the original proposal of 4 to double to 8 speed bumps, this would be a cost of \$3900. R. Storck proposed 4 speed bumps and signs at the entrance and to use the budget from the plowing budget we had allocated for a total cost of \$2200. Motion made by M. Anderson, seconded by S. Means. Motion carried.
- Shorewood Night Out-Discussed having our annual night out on Friday, August 8<sup>th</sup>. S. Means has invited the mayor, RLIA, and Chisago country sheriff's department. S. Means will reach out to LJJ about hosting the bounce house again this year. S. Means is requesting \$250 to fund the event. S. Means suggested having a suggestion box at the night out for residents. Motion made by A. Powers, seconded by M. Anderson. Motion carried.
- Fireworks-M. Anderson brought up the idea that last year we discussed possibly donating to the fireworks show this summer. Discussed as a group, it was decided to not donate at this time.
- Mowing-Discussed the length of the grass and areas along ditches and yield sign needing to be addressed. Discussed having Rasmussen address these areas monthly.

Motion made by A. Powers seconded by D. Findell to adjourn the meeting at 7:40pm.

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Submitted by T. Heidelberger, Secretary/Clerk

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Richard Storck, Chairman of the Board

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Matthew Anderson, Vice Chairman

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Dean Findell, Treasurer

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Al Powers, Board Member

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Sue Means, Board Member

**Shorewood Park Sanitary District *\*approved\****  
**Board Minutes**  
**Tuesday, July 1, 2025**

**Attendees:** Rich Storck (Board Member), Matthew Anderson (Vice Chair), Dean Findell (Treasurer), Sue Means (Board Member), Terry Peterson

R. Storck called the meeting to order at 7:00pm. Roll call read.

**Approval of Minutes:** Motion made by Sue Means, seconded by Dean Findell to approve the June minutes as proposed. Motion carried.

**Wastewater Operator Update:**

- Terry was able to attend the meeting. Lift stations were cleaned/maintenance performed. The heater was replaced at one of the lift stations. He shared that they are having issues with Sensaphone and it is going offline, he is working to identify what the issue is.
- R. Storck wanted to thank Jim Bush who reported that one of the lift stations was making a noise, Terry was able to troubleshoot the issue and repair it with a new heater.
- Terry shared flow rates for the month of June as follows: Total flow rate of 30,8810 gallons. High rate was 15,780 gallons/day and the low rate was 7,550 gallons/day.
- R. Storck shared that he and Terry have been working with the MPCA underwriter on the new permit with the assistance of HR Green. The ETA for the rough draft of the permit is 7/15 for review and once approved it will be submitted. We have an agreement that we will be reviewing at the meeting tonight that includes the cost of assistance with the permit.

**Chairman of the Board Update:**

- R. Storck shared that they had 2 zoom meetings this past month working on expansion, updates will come later from D. Findell.
- R. Storck shared that he received an email from a buyer of one of the lots at Rush Lake Estates, in which he referred the resident to Jim Ertz to address the questions.

**Financial Report:**

- Current checking account balance: \$123,050.71
- Investment Fund Balance: \$222,657.91 (as of 5/30/2025)
- Investment Cash Value Balance: \$30,711.83 (as of 4/30/2025)

**Approval of Bills:**

- ECE-\$176.62
- LJJ Wastewater-\$3800.00
- MTVL-\$103.25
- Rasmussen-\$1,683.21 (June mowing)

Motion made by D. Findell to approve bills; seconded by M. Anderson seconded to approve. Motion carried.

**Old Business**

- Expansion Update-D. Findell provided an update. There were 2 meetings this past month, one being 6/30/25. Chris Ziegler has been working on updating information and updating paperwork for the EPA. There was additional discussion about possible funding sources, Chris from MAP was going to talk to HR Green about applications for the funding and we are waiting for a response. There are multiple steps still to be taken to work towards obtaining the grant money. R. Storck notified HR Green not to proceed with any applications that would have a cost associated until they can be approved by the board.
- Shorewood Night Out 2025-Date is set for 8/9/25 (Friday night) at 6pm. Terry with LJJ is going to work on getting a bounce house again for the event.
- Channel Update-S. Means shared that the permits have been given to the DNR, and we are just waiting on approval or denial. She is waiting for a response from the contractor regarding the equipment. The plan is still tentative for mid-September. Motion made by M. Anderson to have Shorewood Park Sanitary District request silt fence to be installed, D. Findell seconded the motion. Motion carried.
- Speed Bumps-We received confirmation from our insurance provider/LOMC that we able to install speed bumps and the district would not be liable for any damages. A. Powers will work with Premier to set up installation.

**New Business:**

- HR Green-A copy of the contract was shared with the board for review. Motion made by D Findell to approved contract, S. Means seconded. Motion carried.

Motion made by S. Means seconded by D. Findell to adjourn the meeting at 7:37pm.

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Submitted by T. Heidelberger, Secretary/Clerk

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Richard Storck, Chairman of the Board

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Matthew Anderson, Vice Chairman

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Dean Findell, Treasurer

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Al Powers, Board Member

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Sue Means, Board Member

**Shorewood Park Sanitary District *\*approved\****  
**Board Minutes**  
**Tuesday, August 5, 2025**

**Attendees:** Rich Storck (Board Member), Matthew Anderson (Vice Chair), Dean Findell (Treasurer), Sue Means (Board Member), Al Powers (Board Member), Terry Peterson

R. Storck called the meeting to order at 7:07pm. Roll call read.

**Approval of Minutes:** Motion made by S. Means, seconded by D. Findell to approve the July minutes as proposed. Motion carried.

**Wastewater Operator Update:**

- Terry provided a monthly update. Average flow rate for July was 13,378 gallons/day, high of 28,410 gallons/day, and low of 9,290 gallons/day. Our high flow rate day was July 5<sup>th</sup>, the day following the holiday which makes sense with the increase in use of the system.
- The battery had to be replaced in Sensaphone, which caused us to lose a few days of data.

**Chairman of the Board Update:**

- R. Storck shared that the new permit paperwork is now in the MPCA's hands and is completed. Terry is working on preparing a plan for how we will treat the phosphorus in our ponds (we will treat with alum), which is also part of the process of obtaining a new permit. We should be receiving a bill from HR Green next month for their work on the permit.
- We will continue to monitor the Sensaphone system as we have had a history of issues intermittently. Terry discussed that he has looked at other options or possibly upgrading our control panel. R. Storck requested a motion to have Terry reach out to Quality Flow to obtain some potential bids on replacing the panel. Motion made by D. Findell, seconded by A. Powers.
- Tommy Foster from Big Fork Valley Log Cabins reached out to R. Storck about possibly using our access road to the ponds for possible development of the land that runs along our road. His recommendation would be to provide plans to be presented to the board and he will need to present to the township as well.

**Financial Report:**

- Current checking account balance: \$109,750.63 (as of 7/31/25)
- Investment Fund Balance: \$222,660.63 (as of 6/30/2025)
- Investment Cash Value Balance: \$30,717.05 (as of 6/30/2025)

**Approval of Bills:**

- ECE-\$179.22
- LJJ Wastewater-\$1700.00
- Rasmussen-\$1,844.27 (July mowing)

Motion made by M. Anderson to approve bills; seconded by S. Means seconded to approve. Motion carried.

**Old Business**

- Expansion Update-D. Findell provided an update. No major updates, plans will need to be made to schedule the next meeting. Discussed asking Jackie Green with HR Green

to attend that meeting to provide information on some of the questions that the EPA would have (EPA is who is where this grant money is coming from).

- Shorewood Night Out 2025-S. Means shared that they are ready for Friday night. Weather looks good, bounce house is reserved thanks to LJJ Wastewater! Food is purchased and flyers were distributed to residents, posted on the website, and flyers were posted at the pump house.
- Channel Update-S. Means received an email from Craig Wills from the DNR last week and they have denied the permit. The issue was that the fisheries department did water depth measurement and stated that 2' is required for navigation but there are some areas that were only 1.5' deep. There is a meeting scheduled for tomorrow August 6<sup>th</sup> for residents and Craig Wills with the DNR will be in attendance. R. Storck shared that Doug O'Brien with RLIA shared an option that Pokegama Lake is using a pump system and they have purchased this pump and are going to test it in an area. More information to come.
- Speed Bumps-A. Powers shared that they will be installing the speed bumps hopefully by the end of the week.

**New Business:**

- T.Heidelberger shared that the water board will need to be approaching the board about requesting an easement to dig a second well, which has been approved by MDH.
- S. Means made a motion to send a sympathy card to a family of Shorewood who had a death, seconded by A. Powers. Motion carried.

Motion made by M. Anderson, seconded by A. Powers to adjourn the meeting at 7:38pm.

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Submitted by T. Heidelberger, Secretary/Clerk

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Richard Storck, Chairman of the Board

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Matthew Anderson, Vice Chairman

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Dean Findell, Treasurer

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Al Powers, Board Member

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Sue Means, Board Member

**Shorewood Park Sanitary District *\*approved\****  
**Board Minutes**  
**Tuesday, September 2, 2025**

**Attendees:** Rich Storck (Board Member), Matthew Anderson (Vice Chair), Dean Findell (Treasurer), Sue Means (Board Member), Al Powers (Board Member), Jodi Maher, TJ Knatcal,

R. Storck called the meeting to order at 7:00pm. Roll call read.

**Approval of Minutes:** Motion made by M. Anderson, seconded by D. Findell to approve the August minutes as proposed. Motion carried.

**Wastewater Operator Update:**

- Terry provided a monthly update. Average flow rate for August was 10,808 gallons/day, high of 14,100 gallons/day, and low of 9,300 gallons/day. Total flow for the month was 335,050 gallons.
- The router was replaced in Sensaphone, which has taken care of the issue.
- R. Storck is still working on the permit with Terry. The next issue to tackle is how to get the alum into the pond to treat the phosphorus without damaging the liner in the ponds.

**Chairman of the Board Update:**

- R. Storck continued to work with Terry on the new permit.
- R. Storck sent an invitation to attend an online training session, he will forward a copy of the recording to all board members.

**Financial Report:**

- Current checking account balance: \$109,784.91 (as of 9/2/25)
- Investment Fund Balance: \$225,983.74 (as of 7/30/2025)
- Investment Cash Value Balance: \$33,392.58 (as of 7/30/2025)

**Approval of Bills:**

- ECE-\$181.52
- LJJ Wastewater-\$1700.00
- Rasmussen-\$1,683.21 (August mowing)

Motion made by D. Findell to approve bills; seconded by A.Powers seconded to approve.  
Motion carried.

**Old Business**

- Expansion Update- D. Findell shared that he is working with Chris Ziegler on the paperwork (budget and workplan). This paperwork is to obtain approval from the EPA to release the funds.
- Channel Update-No update this month.
- Speed Bumps-A. Powers called the company that would be installing the speed bumps, should have arrived next week. Discussed holding off on the installation until next spring due to it being so late in the season.

**New Business:**

- Road Plowing-new contract was received from Nessel Township for plowing with the updated pricing from Muddy Gap. Forwarded information to all board members for review. This will be added to the October meeting agenda for approval so it can be sent to Nessel Township prior to their next meeting scheduled for 10/14/25.

- Jodi Maher presented that the park property was originally owned by the residents of Shorewood and the transition from the Shorewood Park Association to the property being owned by Shorewood Park Sanitary District and now this property is being taxed. Discussion around the maintenance of the park, how the decision was made to change this property to being taxed. M. Anderson added that it costs \$6.80/month or \$3.40/mow to our residents to mow the parks. Motion made by M. Anderson that all 5 board members would need to approve any kind of land transaction concerning any land owned by Shorewood Park Sanitary District and all members of the district would be required to vote with a majority rule, seconded by S. Means. Motion carried.

Motion made by A. Powers, seconded by D. Findell to adjourn the meeting at 8:04pm.

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Submitted by T. Heidelberger, Secretary/Clerk

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Richard Storck, Chairman of the Board

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Matthew Anderson, Vice Chairman

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Dean Findell, Treasurer

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Al Powers, Board Member

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Sue Means, Board Member

**Shorewood Park Sanitary District *\*approved\****  
**Board Minutes**  
**Tuesday, October 7, 2025**

**Attendees:** Rich Storck (Board Member), Matthew Anderson (Vice Chair), Dean Findell (Treasurer), Sue Means (Board Member), Tom Foster, Terry Peterson

R. Storck called the meeting to order at 7:00pm. Roll call read.

**Approval of Minutes:** Motion made by S. Means, seconded by D. Findell to approve the September minutes as proposed. Motion carried.

**Wastewater Operator Update:**

- Terry provided a monthly update. Average flow rate for September was 9,439, gallons/day, high of 12,900 gallons/day, and low of 7,760 gallons/day. Total flow for the month was 270,270 gallons.
- Discharge has been done once; Terry would like to do one more before winter.
- In the month of September Terry had to jet 800 ft of line and camera around 2400 ft of line. There was complete blockage in an area, and he removed a large amount of sand (which typically indicates a broken line).

**Chairman of the Board Update:**

- R. Storck shared that they continue to work on the permit renewal. Questions this month dealt with I&I (higher rates that typically revolved around rainfall). There will need to be some change to the language to mitigate the I&I concerns with preventative maintenance (education for residents, identifying which residents have sump pumps and inspecting them, etc.) Discussed developing a committee to work on these initiatives. We should have our permit before EOY.
- R. Storck shared an invoice from the repairs to Sensaphone, added to bills for the month.

**Financial Report:**

- Current checking account balance: \$114,325.96 (as of 10/7/25)
- Investment Fund Balance: \$226,370.54 (as of 8/31/25)
- Investment Cash Value Balance: \$33,395.41 (as of 8/31/25)

**Approval of Bills:**

- ECE-\$176.73
- LJJ Wastewater-\$6970.00
- Rasmussen-\$1,362.16 (September mowing)
- USPS-\$90 (PO Box rental)
- USPS-\$445.60 (stamped envelopes)
- Costo-\$77.76 (totes for storage)
- Target-\$99.29 (binders and folders for storage)
- Sensaphone-\$299.40

Motion made by M. Anderson to approve bills; seconded by D. Findell seconded to approve. Motion carried.

**Old Business**

**New Business:**

- Business Proposal-Tom Foster was a guest at the meeting today to propose a new development (Carlson Development) and is requesting to build a road to the new development. Cost for building and survey would be covered by Carlson (66 ft. road easement) with the end goal to have the township take over the road after the first year. Discussed concerns about security of the ponds, what township requirements are for taking over the road, etc. M. Anderson declined the proposal; D. Findell seconded the decline for proposal. S. Means declined as well.
- Road Plowing-We received a new contract from Nessel Township for an additional 2 years of service. There is a slight increase in the hourly wage for operating the equipment. Motion made by M. Anderson to accept the contract, seconded by D. Findell. Motion carried.
- Water District Easement Request-Tina Heidelberger presented a map with the proposed easement for installing a new well. D. Findell made a motion to gift the requested land for easement for a new well, seconded by S. Means. Motion passed.
- Records Retention-Tina has been working on cleaning up old records in the pump house. An email has been sent to Minnesota Historical Society to seek guidance on a record retention policy. Once received, it will be presented to the board for acceptance as well as a record destruction policy. M. Anderson made a motion to create a record retention program, seconded by S. Means.
- Budget Meeting FY2026-Meeting scheduled for 10/28/25 at 7pm. Sue will request to use the room for the meeting.
- Rush Lake Estates-In 2021 Dennis Frandsen provided a loan of \$35K (\$18,329.48 remaining) to cover the cost of engineering costs for the expansion. SPSD made an agreement to assess residents starting in February of 2021, there is one year left of assessments to be collected. Motion made by M. Anderson to repay the loan, D. Findell seconded the motion to approve. Motion carried.
- Channel Update-S. Means shared that the group has joined forces with RLIA and there will be test in the spring on the channel.
- Burn Pile-We are looking for suggestions to address the burn pit. It has been neglected over the past summer. We will address the plan to move forward with the burn pit at our November meeting (possibly closing it). Tina will post a notice on the pump house for residents to let them know that if they have an opinion on how the board wants to proceed, they need to attend the meeting.

Motion made by S. Means, seconded by D. Findell to adjourn the meeting at 8:31pm.

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Submitted by T. Heidelberger, Secretary/Clerk

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Richard Storck, Chairman of the Board

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Matthew Anderson, Vice Chairman

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Dean Findell, Treasurer

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Al Powers, Board Member

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Sue Means, Board Member

**Shorewood Park Sanitary District *\*approved\****  
**Board Minutes**  
**Tuesday, November 4, 2025**

**Attendees:** Rich Storck (Board Member), Al Powers (Board Member), Dean Findell (Treasurer), Sue Means (Board Member), Paul Slesar, Chris Aadalen, Austin Shannon, Ray Lehn, Scott Bennett

R. Storck called the meeting to order at 7:00pm. Roll call read.

**Approval of Minutes:** Motion made by A.Powers, seconded by D. Findell to approve the October minutes as proposed. Motion carried.

**Wastewater Operator Update:**

- Terry could not attend the meeting, so R. Storck provided a monthly update. Average flow rate for October was 8,935 gallons/day, high of 13,660 gallons/day, and low of 7,090 gallons/day. Total flow for the month was 277,040 gallons.
- Terry had one service call this month, a call from Sensaphone went out due to the lower pump not running. He was able to restart the system with no issues.
- Terry suggested that we look forward in 2026 to budget for phosphorus treatment with the new permit as well as possibly replacing the lower control panel (approximate cost is \$30K each and we have 2). We will need to investigate possible grant money to help offset the cost.

**Chairman of the Board Update:**

- Overall quiet month. R. Storck has been in communication with Jim Ertz to set up a time to pay off the remaining loan that Shorewood owes.
- A budget meeting was held with the board on 10/28 to create our 2026 budget.

**Financial Report:**

- Current checking account balance: \$109,592.31 (as of 11/4/25)

**Approval of Bills:**

- ECE-\$175.36
- LJJ Wastewater-\$1700.00
- Rasmussen-\$1,206.57 (October mowing)
- HR Green-\$2775.00 (MPCA permit renewal assistance)

Motion made by S. Means to approve bills; seconded by D. Findell seconded to approve. Motion carried.

**Old Business**

- Expansion-no updates with government shutdown.

**New Business:**

- Water District Easement Approval-Kroschel Land Surveyors provided the description for the land easement for the water district to install a new well. Motion made by D. Findell, seconded by S. Means to approve. Motion carried.
- Budget FY2026-Copy of proposed budget was shared with the group; copies will be posted at the pump house for any potential feedback from residents for 1 month and we will approve at the December meeting.
- Insurance Renewal-Tina presented the completed insurance renewal paperwork. Tina inquired about our requirement to continue membership with the League of MN Cities (we pay a yearly fee and this is supposed to provide discounted rates for insurance

coverage) but is still waiting for a response from the insurance provider. No decision needs to be made at this time as our premium is not due yet, we will not have payment due until February 2026.

- Burn Pit-There were residents present to discuss the burn pit, all the residents in attendance were in support of keeping the burn pit. We discussed the concerns of other residents. Established that residents need to know that the burn pit is only for organic waste-tree trimmings and leaves. No trees, grass clippings, dock sections, etc. Tina will post a sign at the pump house to do a neighborhood cleanup of the parks on Saturday, November 22<sup>nd</sup>. All residents are welcome to join and help at 10am to rake leaves, trim trees, weed whip, clean up playsets, etc. Motion made by A. Powers, seconded by S. Means to clear the current burn pile and spread the material in the 2-acre land owned by Shorewood Park.

Motion made by S. Means, seconded by A. Powers to adjourn the meeting at 7:52pm.

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Submitted by T. Heidelberger, Secretary/Clerk

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Richard Storck, Chairman of the Board

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Matthew Anderson, Vice Chairman

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Dean Findell, Treasurer

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Al Powers, Board Member

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Sue Means, Board Member

**Shorewood Park Sanitary District *\*approved\****

**Board Minutes**

**Tuesday, December 2, 2025**

**Attendees:** Rich Storck (Board Member), Al Powers (Board Member), Dean Findell (Treasurer), Sue Means (Board Member), Matthew Anderson (Board Member), Terry Peterson, Kari Fairclough

R. Storck called the meeting to order at 7:00pm. Roll call read.

**Approval of Minutes:** Motion made by A.Powers, seconded by S. Means to approve the November minutes as proposed. Motion carried.

**Wastewater Operator Update:**

- Terry presented our flow rates for the month of November. Total flow for the month was 227,380 gallons. Highest flow rate of the month was 11,930 gallons/day with a low of 5,800 gallons/day.
- Terry reported that he did one more transfer of the ponds before we had a solid freeze.

**Chairman of the Board Update:**

- R. Storck was expecting an update on the MPCA permit but has not received one yet. We are just waiting for the approval.
- R. Storck met with Nessel Township this month to perform the annual tour of the neighborhood to review the roads and assess our needs.

**Financial Report:**

- Current checking account balance: \$110,897.086 (as of 12/1/25)
- Investment Balance: \$227,406.40 (as of 10/31/25)
- Investment Balance/Cash Value: \$33,398.94 (as of 10/31/25)

**Approval of Bills:**

- ECE-\$152.03
- LJJ Wastewater-\$1700.00
- MTVL-\$230.00

Motion made by D. Findell to approve bills; seconded by A. Powers seconded to approve. Motion carried.

**Old Business**

- Expansion-no updates, things are not moving with the government shutdown, and they are slowly starting to move again. Becky Meyers sent an update that she is working on bonding bills for next year, nothing confirmed.
- Budget 2026-Proposed budget was posted for 1 month at the pumphouse. Motion made by D. Findell to approve the budget, M. Anderson seconded. Motion carried. Motion made by A. Powers to pay Tina Heidelberger for meeting attendance, S. Means seconded. Motion passed.
- Burn Pit-At our last meeting there was a group of residents that attended and expressed interest in continuing to have the burn pit. We requested that residents create a list of rules/guidelines. Community clean-up was done in November and did a fantastic job of cleaning up the area, burning, clearing brush, etc. A. Powers made a motion to reimburse Scott Bennett for his equipment/fuel for \$150, seconded by S. Means. Motion passed.
- Insurance Renewal-No bill has been received yet, amount will be due in February.

**New Business:**

- PO Box-We will no longer be utilizing a PO box at the post office; all mail will now be sent to our mailbox located by the pumphouse. The address is: 50643 Shorewood Circle Rush City, MN 55069. Tina will apply stickers over the current address on our envelopes so we can use up the stamped envelopes that we have on hand.
- MN Paid Leave-Due to the new paid leave act there are steps that need to be taken as a group. Our board members are considered employees of the board; our group is not exempt. Tina Heidelberger recommended that the district covers the entire .66% amount for board members. Tina Heidelberger is registered as the Paid Leave Administrator as required by the state. Board members signed the form required by the state. Motion made by M. Anderson to have Shorewood cover the total tax amount of .66%, A. Powers seconded. Motion passed.
- Annual Meeting-Decision was made to have our annual meeting at our next meeting on January 6<sup>th</sup> at 7pm. We will review budget
- Board Positions/Voting-All current board members have agreed to stay in their current position. No vacancies for 2026 currently.
- Plowing-Discussed increasing the cost of plowing fees for residents that live along Rush Lake Way that are currently only paying for sewer fees but are not paying for plowing fees. There was much discussion about this, and a meeting was scheduled for Tuesday, December 16<sup>th</sup> to discuss this further and review the lots, audit all properties, and establish some guidelines.
- Delinquent Accounts-Tina requested approval to send past due accounts certified letters to those residents. Motion made by M. Anderson, A. Powers seconded. Motion passed.
- Social Media-discussed the option of having a Facebook account that would be for Shorewood residents.

Motion made by S. Means, seconded by D. Findell to adjourn the meeting at 7:52pm.

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Submitted by T. Heidelberger, Secretary/Clerk

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Richard Storck, Chairman of the Board

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Matthew Anderson, Vice Chairman

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Dean Findell, Treasurer

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Al Powers, Board Member

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Sue Means, Board Member