

**Shorewood Park Sanitary District *\*approved\****  
**Board Minutes**  
**Tuesday, April 11, 2023**

**Attendees:** Rich Storck (Board Member), Dean Findell (Board Member), Sue Means (Board Member), Matthew Anderson (Board Member), Paul Slesar (Board Member), Tina Heidelberger, and Tim & Kari Fairclough

R. Storck called the meeting to order at 7:00pm

**Approval of Minutes:** Motion made by R. Storck, second by P. Slesar to approve the March minutes with the proposed corrections/changes. Motion carried.

**Wastewater Operator Update:**

- Terry shared that we had 4 days of no communication with Sensiphone to transmit data. He needed to have a system reset done and that corrected the issue. The modem was just replaced and upgraded last July, which we can reset this remotely.
- Quarterly testing was completed this month-no issues and all results came back in range. His plan is to discharge in the next week or two.
- Terry is still completing the required paperwork to get everything switched over to his name as the operator, no issues with this process.
- Terry reported that the ponds were very full likely due to the quick thaw.

**Chairman of the Board Update:**

- R. Storck made a call to our legal counsel about the question regarding reimbursement for the previous operator, no return call yet.
- We had an inquiry from our website about adding information about safety and concussion education and posting information on our website. We do currently have signs posted at our playground about safety, rules, and playing at your own risk.
- Discussed scheduling a spring cleanup for the parks-there are a lot of branches down or hanging in the park that we will need to take care of-no date set yet.

**Approval of Bills:**

- Jones Construction-\$250 (sanding)
- HR Green-\$185 (treatment plant oversight)
- MTVL-\$154.55 (quarterly testing)
- Tina Heidelberger-\$149.89 (ink/paper reimbursement)
- Chisago County-\$1509.95 (2022/2023 taxes)

Motion made by R. Storck, second by S. Means to approve bills as presented.

**Financial Report:**

- Current checking account balance (as of 5/9/23) is \$41,353.23.
- Unity Bank has made some changes to security access to our on-line accounts which is creating some issues for Karen Altoff and Tina to log in easily. After talking to the bank, they recommend that we change our account to a commercial/business account. We would need to indicate who should be on the account and access of those members. This would allow each user to have a unique log-in vs. a general login that more than one person uses to access. Motion made by P. Slesar to change account from personal to commercial/business account and add the following users, second by S. Means:
  1. Tina Heidelberger-tina.heidelberger

2. Dean Findell-dean.findell
  3. Rich Storck-rich.storck
  4. Karen Althoff-karen.althoff
- Our investment funds have a balance of \$204,690.84 (bond matures 1/19/2027 at a rate of 2.75%) and our cash value account is currently at \$19,742.40.
  - Tina presented the proposed budget that we approved at our special meeting earlier in March as well as expenditures to date. We will need to schedule a special meeting in September to create our budget for 2024 to have it ready for approval at our October meeting.

#### **New Business**

- Late Fees-discussed increasing the current late fees that we charge. We currently charge 1.5% finance charge; we will look at this in the future. Discussed giving incentive for paying in full ahead. For now, leave as is. Tina and Matt will work on getting the website up with a payment option, this should help to automate payments for residents.
- Nessel Township-discussion about payments received from Nessel Township. After discussion with Nessel we were informed that part of the snowplowing agreement was that royalties paid to Nessel are sent via check to Shorewood and we are supposed to be sending a check back. Much discussion as we were receiving the checks but were unsure as there was no invoice. Tina will need to reach out to the clerk at Nessel to obtain a copy of the Midco/snowplowing contract and schedule a meeting to discuss. Nessel Township is wanting to back out of the snowplow agreement.

#### **Old Business:**

- Dredging-S. Means presented an update. Dennis Frandsen is having the land that he owns surveyed. Once land is dried up more, the Wetland Manager from the county will be looking to see what can be done east of the east channel. They are working on updating the name of the permit holder from Dennis Frandsen to Shorewood Park Sanitary District. Continue to move forward with plans. Dredging is scheduled tentatively for October 2023.
- Mailbox-Tina contacted Nessel Township and there is a \$200 fee to install a swinging post mailbox. We will need to tablet this for future meetings.
- Reviewed proposed contract from Rasmussen Lawn Care. Approved contract as presented motion by P. Slesar, motion carried.

Motion made by P. Slesar, second by S. Means to adjourn the meeting at 8:16pm.

Submitted by T. Heidelberger, Secretary/Clerk

#### **Board Members**

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