Shorewood Park Sanitary District **approved**
Board Minutes
Tuesday, May 12, 2026

Attendees: Dean Findell (Treasurer), Sue Means (Board Member), Al Powers (Board Member), Matthew Anderson (Board Member), Charles Carlson

M. Anderson called the meeting to order at 7:00pm. Roll call read.

Approval of Minutes: Motion made to approve minutes for April meeting by A. Powers seconded by S. Means. Motion carried.

Wastewater Operator Update:
In the absence of wastewater operator Terry Peterson, Clerk Tina Heidelberger provided the wastewater update.

- Wastewater discharge was scheduled to begin Thursday following the meeting.
- The lowest daily flow recorded in April was 6,300 gallons on April 7.
- The highest daily flow recorded was 15,880 gallons on April 29.
- Board members discussed the recent heavy rainfall and its potential impact on increased wastewater flow.
- The average daily flow has not yet been calculated and will be added to the minutes when available.

No additional wastewater concerns were presented.

Chairman of the Board Update:
R. Storck was absent, no chairman report was provided.

Financial Report:

- Current checking account balance: $128,334.01 (as of 5/12/26)
- Investment Balance: $230,524.55 (as of 3/31/26)

It was noted that investment statements are received approximately one month after the reporting period.

Approval of Bills:

- ECE-206.39
- LJJ Wastewater-$1,700
- MTVL-$174.50

Motion made by D. Findell, seconded by A. Powers. Motion carried.

Old Business:
Expansion
D. Findell provided an update on the proposed district expansion.
The project remains temporarily on hold pending potential state funding through the Minnesota legislative bonding bill.

Discussion included:

- EPA paperwork requires engineering calculations and additional work by the district's engineering firm.
- The board is postponing those expenses until the availability of additional funding is determined.
- The state legislative session is expected to conclude by the end of May, with a potential bonding bill decision at that time.
- Correspondence received indicated that water and wastewater projects may be a legislative funding priority.
- If funding is approved, the district may proceed with expansion planning.
- If funding is not approved, the board may need to hold a neighborhood meeting to discuss whether affected property owners wish to proceed with responsibility for approximately 20% of the project costs.
- Further discussion and decisions are anticipated in June after the outcome of the bonding bill is known.

MPCA Permit Renewal

The district has received its updated and valid Minnesota Pollution Control Agency (MPCA) permit. The permit will be posted on the district website for public access. Board members were encouraged to review the permit carefully to identify any operational changes or compliance requirements.

Items discussed included:

- Potential additional treatment requirements for wastewater ponds.
- Budget considerations for necessary treatment improvements.
- Inflow and infiltration (I&I) concerns.
- Identifying and implementing changes necessary to maintain permit compliance. The board will continue reviewing the permit and addressing any required actions.

Rush Lake Way Membership Payments

The board received an update regarding Rush Lake Way property owners who had previously been notified of their membership obligations within the sanitary district. Outstanding membership payment obligations are now active and due. Property owners with questions regarding membership or payments were directed to contact the district through its website.

Installation of Speed Bumps

A. Powers provided an update regarding the installation of four speed bumps previously approved by the board. Installation had been postponed the previous fall because of the approaching winter season. A. Powers reported that he had been working with Darren from Premier Blacktop to coordinate road maintenance and speed bump installation.

- Road repairs and preparation had begun.
- Blacktop work was expected to continue during the current and following week.
- Installation of the four speed bumps was anticipated for the following Tuesday or Wednesday.
- A. Powers will coordinate with the contractor to determine the exact placement.
- Board members discussed ongoing concerns regarding speeding vehicles, including delivery trucks, and the importance of protecting pedestrians and children in the neighborhood.

The board emphasized that the speed bumps are intended as a safety measure and reminder to drivers to reduce their speed.

Road Survey and Repairs
The board discussed the previously completed road survey and identified repair locations. Premier Blacktop had marked areas requiring maintenance, including locations along Rush Lake Way. Road repairs were underway, with additional blacktop work anticipated during the following week. A. Powers will continue coordinating the work with the contractor.

New Business:
Charles Carlson – Property Access Easement Request
Property owner Charles Carlson attended the meeting to request an access easement along the district's wastewater pond service road.
Mr. Carlson explained that the easement would provide access to the southwest corner of his property without requiring travel through the front portion of his approximately four-acre parcel.
The board discussed several considerations:

- The existing access gate would need to be relocated beyond the proposed entrance.
- Mr. Carlson agreed to cover the expenses associated with relocating the gate. Mr. Carlson also agreed to pay necessary legal fees, easement documentation, expenses, and costs associated with a culvert or gravel access, if required.
- The district's sewer infrastructure may be located beneath the road, and Mr. Carlson acknowledged that future repairs could temporarily interrupt access.
- Additional gate extensions or barriers may be necessary to prevent unauthorized vehicles from bypassing the relocated gate.
- Any contractor performing the work should be appropriately licensed and insured.
- Snow removal responsibilities and access maintenance were also discussed.

The board expressed general support for the request. Motion made by M. Anderson to approve the request. A. Powers seconded. Motion passed.

Repayment of Expansion Project Loan
T. Heidelberger reported that she and R. Storck met with Jim Ertz, of the original expansion group, to finalize repayment of a loan previously provided to the district. The loan was originally issued to assist with expansion-related expenses when the district did not have sufficient funds available.
The district issued a payment of $18,329.48 to Dennis Frandsen, satisfying the outstanding loan balance.
A notarized document was signed confirming:

- Receipt of payment.
- Full satisfaction on the outstanding balance.
- Completion of all financial obligations associated with the loan.

East Rush Lake Estates – Withdrawal from Expansion

The board was informed that East Rush Lake Estates had formally withdrawn from future expansion activities. Concerns were raised regarding individual property owners within that area who may still wish to participate in the district's expansion project.
Discussion included:

- Some existing wastewater connections in the area were originally considered temporary.
- Individual property owners may have an interest in obtaining permanent district sewer service.
- Withdrawal by the organized group may not reflect the preferences of every property owner.
- Future expansion plans may need to be modified to accommodate interested properties while excluding those choosing not to participate.

The board indicated a willingness to consider individual property owners' interests as expansion planning progresses. No formal action was taken.

Two-Acre Property Improvement and Clover Planting
S. Means provided an update regarding improvements to the approximately two-acre property near the cornfield. At the previous meeting, the board had approved planting clover in the area. S. Means reported that rocks and other debris must be removed before the planting project can proceed. She proposed organizing a neighborhood volunteer cleanup event on Saturday, May 16, 2026. The event would include:

- Community volunteers assisting with rock removal.
- Family participation.
- Rock painting activities for children.
- General preparation of the property for clover planting.

The board agreed that the proposed cleanup activities were consistent with the previously approved improvement project. Sue will prepare a flyer and forward it for posting on the district website.

Spring Park Cleanup
S. Means and T. Heidelberger discussed organizing a spring park cleanup like the previous fall's community cleanup. Scheduling considerations included Memorial Day weekend, graduation activities, and the anticipated beginning of mowing operations. The board discussed the possibility of incorporating a smaller stick and debris pickup into the May 16th rock cleanup event. Additional planning will continue.

Fire Pit and Unauthorized Dumping
The board discussed concerns regarding unauthorized dumping at the community fire pit and other neighborhood properties. A large piece of concrete, approximately three feet by three feet, had been deposited near the fire pit.
Board members expressed concern that improper dumping could:

- Create safety hazards.
- Damage equipment used for cleanup and maintenance.
- Increase maintenance expenses.
- Jeopardize continued availability of the community fire pit.

A. Powers indicated that he was addressing the concrete dumping issue. The board reminded residents that the fire pit is intended for permitted organic material only and that posted restrictions must be followed. Residents were encouraged to report inappropriate dumping activities to the board.

Unauthorized Dumping on the Two-Acre Property

Additional concerns were raised regarding fire pit ashes, partially burned wood, and other debris found on the two-acre property being prepared for clover planting. Board members discussed the need to prevent unauthorized dumping and protect the area from damage once improvements are completed.

Possible measures discussed included:

- Additional signage identifying the property as a community area.
- Clear notices prohibiting dumping by anyone, including residents.
- Increased awareness and reporting of violations.
- Potential enforcement measures if dumping continues.

No formal action was taken regarding additional signage or enforcement. The matter may be revisited at a future meeting.

Motion made by D. Findell, seconded by A. Powers to adjourn the meeting at 7:29pm.

Respectfully Submitted,

Tina Heidelberger

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Submitted by T. Heidelberger, Secretary/Clerk

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Richard Storck, Chairman of the Board

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Matthew Anderson, Vice Chairman

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Dean Findell, Treasurer

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Al Powers, Board Member

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Sue Means, Board Member