

**Shorewood Park Sanitary District *\*approved\****  
**Board Minutes**  
**Tuesday, November 14, 2023**

**Attendees:** Rich Storck (Board Member), Matthew Anderson (Board Member), Paul Slesar (Board Member), Sue Means (Board Member), Tina Heidelberger, Tim Fairclough, Kari Fairclough, Michelle Leifeld, Mike Mezaros.

R. Storck called the meeting to order at 7:05pm. Roll call read.

**Approval of Minutes:** Motion made by P. Slesar, seconded by S. Means to approve the minutes. Motion carried.

**Wastewater Operator Update:**

- Terry was not able to attend due to a previous obligation.
- He has completed the discharge of ponds in late October, no issues reported. He reports that the system looks good heading into winter!
- High flow rate of 21,400/gallons on 10/14 low 9650 gallons/day.

**Chairman of the Board Update:**

- Plowing contract has been executed. Based on the current agreement, R. Storck and a board member will meet with the township yearly to ensure that we are on the same page. The email and contract created by R. Storck that outlines the expectations of homeowners was sent to all residents with email addresses on file and was posted on our website. Our biggest concern is obstructions for the plow driver (garbage cans, fish houses, yard markers, etc.)
- A committee has been formed for the expansion. There has been one meeting in the past month with another meeting expected for November. D. Findell is leading this committee and will update the board as there are new developments. There is approximately \$30K in paperwork that must be completed to access the grant. R. Storck confirmed that the letter of engagement sent 2 years ago is still valid with Northland Securities.
- R. Storck has been communicating with Kelly & Lemmons, PA on getting an idea of what expenses will be incurred with the expansion, there has been a lack of timely responses and when we did receive a response the bill received was quite high for the level of service provided. R. Storck has communicated that we need clearer and more timely communication if we plan to work with this firm going forward.
- Letters were sent to residents who were identified as having I&I issues when the system was scoped. One of the residents has been working with the homeowner on identifying where the issue is coming from in his system. The homeowner has been very receptive to working with the board to get this resolved.
- Paul Slesar has resigned from his board position effective 12/31/23.

**Approval of Bills:**

- ECE-\$148.37
- Rasmussen-\$322.13 (October Mowing)
- LJJ Wastewater-\$1700.00
- MTVL-\$101.75
- Kelly & Lemmons-\$210
- HR Green-\$540 *\*follow up email sent to Tim Korby, this bill was paid check #8868\**

Motion made by P. Slesar to approve bills, seconded by M. Anderson as presented. Motion carried.

**Financial Report:**

- Investment account updates: D. Findell was not present to provide an update.
- Current checking account balance is \$46,715.24.
- Reviewed approved budget from our last meeting, one question that R. Storck regarding the money that we collect from any of the residents as part of the sewer expansion that residents have been assessed.

There was a question was how that money will be allocated into the budget. Tina will need to confirm what the dollar amount will be, suggested that we allocate that money to our investment fund.

### **Old Business**

- Expansion Update-Outlined in the chairman update.
- Bylaws-M. Anderson presented an update. The committee has completed review through section 2. An email was sent to the board asking for input on position titles and term dates for positions. The group would like to keep these duties fluid, because if any changes are made to duties, we would need to go through the process of updating the bylaws. They have agreed the appointing of new officers would be the preferred method vs. voting because the board would have an opportunity to interview submissions and select the best candidate for the position. A post will need to be made for P. Slesar's open position before 12/1/23. The next meeting for the committee is scheduled for next Monday. Tina and Rich will need to work with the committee to provide a comprehensive list of duties for those positions. Discussed moving the meeting from the 2<sup>nd</sup> Tuesday to the 1<sup>st</sup> Tuesday to allow board members and residents to attend the township meetings.

### **New Business**

Motion made by P. Slesar, seconded by M. Anderson to adjourn meeting at 8:15pm.

Submitted by T. Heidelberg, Secretary/Clerk

### **Board Members**

Richard Storck, Chairman of the Board	<a href="mailto:shorewoodstorck@gmail.com">shorewoodstorck@gmail.com</a>	612-919-5119
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