

Shorewood Park Sanitary District **approved**
Board Minutes
Tuesday, January 9, 2024

Attendees: Rich Storck (Board Member), Matthew Anderson (Board Member), Sue Means (Board Member), Dean Findell (Board Member), Tina Heidelberger, Al Powers

R. Storck called the meeting to order at 7:00pm. Roll call read.

Approval of Minutes: Motion made by D. Findell, seconded by S. Means to approve the minutes. Motion carried.

Wastewater Operator Update:

- Terry was unable to attend due to an emergency lift station.
- Flow rates were 18,300 gallons/day high flow, 6810 gallons/day for the low. The high level was right after we had the significant rain, so that was not alarming for a high flow rate.

Chairman of the Board Update:

- Terry and R. Storck scoped the line of one of the residents identified with I&I and identified a crack in the pipe, which was releasing about 500 gallons/hour. Terry from LJJ did make the repair today for the homeowners. They believe it was due to the gas company drilling through the line.
- R. Storck reached out to John Cabak at Cabak Law about potentially providing legal assistance, he declined but recommended another lawyer who deals with municipalities in the Pine City area.
- Paul Slesar provided some information about a Wasterwater Pond Optimization Specialist literature who wanted to meet with our Wastewater Operator, information was passed along to Terry at LJJ.

Approval of Bills:

- ECE-\$111.22
- LJJ Wastewater-\$1700.00
- Tina Heidelberger-\$41.84 (reimbursement of copy paper)
- Unity Bank-\$35 (safety box rental)

Motion made by D. Findell to approve bills, seconded by S. Means as presented. Motion carried.

Financial Report:

- Investment account updates: D. Findell provided copies of the most recent statements from our investment accounts.
- Current checking account balance is \$65,486.03.
- Tina provided an updated budget for review for expenses to date. Funds received from the county will be moved to our investment fund in the amount of \$10,364.42 from the auditor's office from assessments.
- Tina presented a check for acceptance from LOMC for dividend reimbursement of \$137, M. Anderson made a motion to accept the funds, D. Findell seconded.

Old Business

- Expansion Update-D. Findell presented. We now have an updated contract with HR Green with the requested changes. D. Findell reached out to Frandsen Bank, Neighborhood Bank, and Unity about temporary funding (construction loan). Eric from Frandsen was the only party that reached out, Tina will work to gather this information for the bank. We will need to provide some information about our finances for the loan. R. Storck made a motion to accept the grant and move forward with the acceptance of the funds utilizing HR Green to assist with the paperwork. S. Means made motion to approve; D. Findell seconded this.

- Mailbox-We are waiting on the paperwork with the new address for the pumphouse. Not received to date. S. Means spoke with our postal carrier, she requested that it be put on the same side of the road as the other mailboxes, we will need to check with those homeowners.
- Board Vacancy: Al Powers was in attendance and expressed interest in filling the role. The other 2 interested candidates have withdrawn. R. Storck requested a motion to accept Al Powers for the open position. S. Means made the motion, D. Findell seconded the motion.

New Business:

- Mowing-Barbara Theis is a homeowner that was in attendance and had questions about the mowing. Her first question was regarding the title that they have indicates that their property goes across the road and into the parks (approximately 14 feet) and wants to ensure that the person we select for mowing would be insured so that if they were injured while mowing that they would not be liable for any injuries. She also is requesting a signed agreement that we acknowledge that even if the property is being mowed by the district it would remain their property and we would not have any further encroachment on their property. M. Anderson proposes that we create a document that is a map of the park area and a statement indicating the requested information and post it to the website.
- Accounting System-Discussed changing from Quickbooks desktop to the online version. This would provide us with the ability for all board members to view information in the system, online billing options, accepting on-line payments, etc. There would be an increase in cost, which we had R. Storck requested a motion to upgrade to Quickbooks Online. D. Findell made a motion, M. Anderson seconded. Motion carried.

Motion made by, seconded by M. Anderson to adjourn the meeting at 7:45pm.

Submitted by T. Heidelberger, Secretary/Clerk

Board Members

Richard Storck, Chairman of the Board	shorewoodstorck@gmail.com	612-919-5119
Matthew Anderson, Vice Chairman	shorewoodanderson@gmail.com	612-432-0213
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Sue Means, Director	smeans51@yahoo.com	763-438-0780
Al Powers, Director	miljaz417@outlook.com	651-428-9368

Shorewood Park Sanitary District **approved**
Board Minutes
Tuesday, February 6, 2024

Attendees: Rich Storck (Board Member), Matthew Anderson (Board Member), Sue Means (Board Member), Dean Findell (Board Member), Al Powers (Board Member), Tina Heidelberger, TJ Knatcal, Terry Peterson

R. Storck called the meeting to order at 7:02pm. Roll call read.

Approval of Minutes: Motion made by S. Means, seconded by D. Findell to approve the minutes. Motion carried.

Wastewater Operator Update:

- Busy month! High rate this month was 13,850 with a low of 6,700. No other required maintenance was needed this month. He is inspecting manholes to help identify a potential I&I source.
- Next quarterly is estimated for March before the spring transition.

Chairman of the Board Update:

- R. Storck met with a homeowner who had some concerns about plowing and where snow was being moved to. R. Storck and A. Powers met with the contractor and representatives of the township to discuss some better options. The issue is because it is a dead-end road, so space is an issue. They have come to an agreement that they will remove snow based on a phone request if snow needs to be removed from the area once plowed.
- Repairs were made to the residence that was identified as having I&I issues. It was identified as the gas company having damaged the line, so Terry from LJJ was able to talk to the contractor who completed that work, and they will cover the cost of the repairs. Homeowners are very happy with the outcome, and this was a big win for our district as this was creating a high level of I&I for our system.
- R. Storck has been working on identifying possible new vendors for legal services. The first option was Cabak Law, which he referred us to a different law office as he does not generally work with municipalities, so it is not his area of expertise. R. Storck met with Ledin & Hofstad out of Pine City via phone and after talking to Kevin Hofstad he would be interested in taking on our district as a customer for legal services. R. Storck asked for a motion to approve the transition of moving our business from Kelly & Lemons to Ledin & Hofstad. D. Findell made the motion, M. Anderson seconded the motion. Motion carried. R. Storck will reach out to Kelly & Lemons to discontinue services and take steps to move the business over to our new vendor.
- R. Storck identified that a light was not working on Shorewood Drive, he did contact ECE to make the repair. After reviewing our bill, we have 6 lights that are running as HSP, which is not as efficient as our LED lights. R. Storck will reach out to ECE to change these over to LED lights as well.
- R. Storck and Terry Peterson with LLJ met with Midwest Assistant Program (federally funded non-profit that aids entities like Shorewood Park Sanitary District) last week as part of an interview process to potentially provide service to our district. This group worked to help develop SPSD back in 1992, they will potentially assist with improving our processes, bylaws, and expansion project. One item we will focus on is developing an emergency plan for our district so we have plans in place so all board members can.
- R. Storck had a teams meeting with Chris Ziegler from MAP and Tim Korby to discuss the expansion project and transition some of the paperwork to MAP vs. HR Green to help save money on this project.

Approval of Bills:

- ECE-\$140.00
- LJJ Wastewater-\$1700.00

Motion made by D. Findell to approve bills, seconded by M. Anderson as presented. Motion carried.

Financial Report:

- Tina asked about what we would like to do with the approved funds from the county from our last meeting (\$10,364.42) to look at investment options for this money. R. Storck suggested that we contact Chris Ziegler from MAP to discuss options for investments.
- Current checking account balance is \$62,185.03.

Old Business

- Expansion Update-D. Findell presented. We have a meeting scheduled this week on Thursday, February 8th. D. Findell has reached out to Frandsen Bank (needing additional documentation), Unity Bank (declined), and Neighborhood Bank (no response) about potential funding options. Tim Korby is working on completing the paperwork needed to move forward.
- Mailbox-Still waiting on paperwork regarding address. M. Anderson will reach out to Sarah Wolfe at the county to check on the status. A. Powers will work on creating a budget for materials and labor to install.
- Lawn Mowing-M. Anderson drafted a letter to residents based on the concerns brought forward by a resident at our last meeting. Revisions were suggested and M. Anderson will make the changes to the letter. He will bring the letter to the next meeting for signature by the board members and post the document to the community website.
- Accounting System-Reviewed information Tina provided on cost and service levels with QuickBooks on-line transition. Motion made by M. Anderson, seconded by S. Means to move forward with the “plus” plan of QB On-Line. Transition will need to be completed by 2/29/24, goal is to have on-line billing/payment available for 4/1/24 billing cycle.

Motion made by S. Means, seconded by M. Anderson to adjourn the meeting at 7:49pm.

Submitted by T. Heidelberger, Secretary/Clerk

Board Members

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Matthew Anderson, Vice Chairman	shorewoodanderson@gmail.com	612-432-0213
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Sue Means, Director	smeans51@yahoo.com	763-438-0780
Al Powers, Director	miljaz417@outlook.com	651-428-9368

Shorewood Park Sanitary District **approved**
Board Minutes
Tuesday, March 12, 2024

Attendees: Rich Storck (Board Member), Matthew Anderson (Board Member), Dean Findell (Board Member), Al Powers (Board Member), Tina Heidelberger, TJ Knatcal

R. Storck called the meeting to order at 7:05pm. Roll call read.

Approval of Minutes: Motion made by D. Findell, A. Powers seconded to approve the minutes. Motion carried.

Wastewater Operator Update:

- Terry is absent tonight, R. Storck presented in his absence. Daily permitted allowance is 15,000 gallons/day. Our daily rates were 6670 gallons/day low, with a high of 8940 gallons/day with an average 7435 gallons/day.
- Terry has started the spring transfer of the ponds, testing will follow.

Chairman of the Board Update:

- R. Storck has been meeting with Chris Ziegler from MAP to work on completing the paperwork for the grant to obtain the funds that are available to us. Many hurdles with updating addresses, in updating that we discovered that they cannot accept a PO box. With M. Anderson obtaining an address for our new mailbox it has been key in getting this process to move forward as we can now use that address for the grant paperwork. We are now just waiting for the updated utility bill that we can use for the paperwork.
- We have officially transferred our business to Ledin & Hofstad. We had a meeting last week with Kevin and have minutes and action items from that meeting. One big concern is that the annexation paperwork has been processed properly, which we confirmed that it has. We may have some work to do with easements as this project moves forward.

Financial Report:

- Current checking account balance is \$79,509.86.
- D. Findell provided an update on our investment fund accounts.

Approval of Bills:

- ECE-\$205.07
- LJJ Wastewater-\$1700.00
- ~~Quality Flow-\$593.48~~
- Reimbursement: Tina Heidelberger-\$834.40 (envelopes w/postage)
- MPCA-\$345.00 (Water Permit Renewal Fee)
- Reimbursement: Tina Heidelberger-\$741.86 (Quickbooks renewal)
- Reimbursement: Tina Heidelberger-\$180.27 (printer ink)

Motion made by A. Powers to approve bills, seconded by D. Findell as presented except for the Quality Flow bill, this can be disregarded. Motion carried.

Old Business

- Expansion Update-D. Findell presented. Still working on paperwork for EPA funding. Becky is emailing residents to email legislators to support our funding requests. They are hoping to make an amendment to the bill in legislature to reduce our request from \$2.3 million to \$440K, which is the shortfall of our project in hopes to make this a more palatable amount for the state to grant the funding.

- Mailbox-A. Powers put together a rough estimate of \$350, R. Strock requested a motion for \$500 to complete the project. Motion made by M. Anderson, seconded by A. Powers. We will need to move the stake that was placed to be on the Theis property, they have agreed to have this on their property. Joe Heidelberger has called for a locate with Gopher state.
- Lawn Mowing-Rasmussen Services provided a new contract for 2024 for services around our ponds. Motion made by D. Findell, seconded by M. Anderson. We will need a certificate of limited liability before the signed contract is sent. M. Anderson created a letter for residents to address any encroachment concerns and liability concerns for residents for mowing parks, ditches, etc. With bids for the summer mowing, we will need to obtain some bids and get a plan in place for our next meeting.
- Accounting System-We have transitioned to QB online, data is still being entered manually. Once the information has been transferred completely and the billing cycle in the new system is complete, we can cancel our subscription with QB online. Discussed

New Business:

- Land Swan-We received a letter from a company requesting to purchase the land owned by Shorewood Sanitary District from Land Swan. At this time, we will not be moving forward with this but will keep on file for any future possible interest.
- Insurance Renewal-Tina completed the insurance binder request for our coverage for the district, provided a copy to Rich to review. R. Storck has asked for a copy so that he can have Chris with MAP review the information, this was one of the items that he was planning to look at.
- Code of Conduct: M. Anderson briefly summarized the Code of Conduct that each board member is required to sign as part of our new bylaws committee created. A copy of the document is on the website if any residents would like to view this information.
- LJJ Contract Renewal- R. Storck asked for a motion to renew our contract with LJJ. Motion made by A. Powers, seconded by D. Findell. We have been extremely happy with the service we receive from Terry at LJJ. We are receiving a high level of service with the preventative maintenance that he provides and have been very involved in educating our board and residents on how our system works.
- Roads-A. Powers is going to put together a group of residents to start looking at the roads and areas of concern that possibly need to be addressed this spring. If any residents have a concern, we encourage residents to submit a request through the website.

Motion made by A. Powers, seconded by D. Findell to adjourn the meeting at 7:49pm.

Submitted by T. Heidelberger, Secretary/Clerk

Board Members

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Sue Means, Director	smeans51@yahoo.com	763-438-0780
Al Powers, Director	miljaz417@outlook.com	651-428-9368

Shorewood Park Sanitary District **approved**
Board Minutes
Tuesday, April 2, 2024

Attendees: Rich Storck (Board Member), Matthew Anderson (Board Member), Dean Findell (Board Member), Al Powers (Board Member), Sue Means (Board Member), Kari Fairclough, Tim Fairclough, Joe Heidelberg, Tina Heidelberg

R. Storck called the meeting to order at 7:01pm. Roll call read.

Approval of Minutes: D. Findell requested an update to the minutes of the expansion funding to reflect \$2.3 million originally requested to \$440K. Motion made by A. Powers, seconded by S. Means to approve the minutes. Motion carried.

Wastewater Operator Update:

- Terry was in attendance to present. March 1 was our lowest level at 6,380 gallons/day with our highest on March 31 at 10,900 gallons/day averaging out to 8075/gallons day. This is positive news to see consistently low flow rates.
- Discharge and testing were completed. Terry feels like the winter went well for the system.
- Preventative maintenance will be performed once the weather improves. Possible cleaning on the north end this spring. North manhole needs some finish work, it is now covered with dirt. Terry will look at it.

Chairman of the Board Update:

- Mailbox was installed, we need to make some minor changes to the location. Numbers for the box and pump house have been ordered and will be installed hopefully this weekend.
- R. Storck attended a legislative meeting last Monday with Senator Rorick. to discuss the funding request. There is a meeting schedule with Representative Nelson for 4/19 coming up. Positive meeting overall.
- Work is moving forward with Chris Ziegler from MAP, we are waiting on a new utility bill with our updated address to move forward with completing paperwork.

Approval of Bills:

- ECE-\$187.41
- LJJ Wastewater-\$1700.00
- Reimbursement-Tina Heidelberg-\$45 (QuickBooks subscription)

Motion made by D. Findell to approve bills, seconded by A. Powers as presented. Motion carried.

Financial Report:

- Current checking account balance: \$84,535.97
- D. Findell had not received an updated statement on our investment accounts prior to the meeting. He also wanted to update that our investment fund is a CD.

Old Business

- Expansion Update-Becky is emailing residents to encourage residents to email our legislators to request approval of funding. R. Storck mentioned that we may need to do some work on easements after consulting with our new legal counsel. D. Findell has copies of the previous easements, he will forward those to Kevin Hofstad to assist with the process. We continue to work on getting funding.

New Business:

- Roads-A. Powers will work with Tim Fairclough to assess the areas of concern. We will work with the \$29K budget that we have proposed. We will be working with Premier Paving, as we have in the past. Joe Heidelberger suggested looking at the culverts for potential blockage with sand and debris (specifically the one by the pump house). R. Storck asked Tim Fairclough and A. Powers to identify how many culverts we have and discuss with LJJ as part of our budgeted maintenance and repairs.
- Plowing-We had our first official snow event. We received one road that was missed, it was brought to our attention by a submission to the website. It was addressed right away by Muddy Gap. The requested change from a homeowner last snowfall was addressed and the homeowner was happy with the outcome. R. Storck requested that Tina obtain a receipt from Nessel Township on total funds spent to date for Shorewood plowing and funds obtained from Midco.
- Safety Deposit Box-R. Storck requested that D. Findell do an inventory of our safety deposit box, so we have an inventory of the contents. There was another box found in the pumphouse by R. Storck that contained documentation that may assist with our expansion project.
- Shorewood Sign-D. Findell received an email from the property owner about signs being posted on private property. R. Storck asked for some clarification on what signs he is referring to and encouraged him to post this as private property.
- Channel Update-S. Means presented that they met with the DNR and after discussing with them the proposed solution would be to run a tube from the channel and pump the contents into the 2 acres owned by Shorewood and silt fenced to keep contents contained. This organic material would eventually need to be tilled into the soil. R. Storck asked that we obtain a written document on how the process will be performed, any safety concerns for the public, and concerns so we can present it at a meeting to inform residents at an upcoming meeting. The contractor will be demonstrating this process for the DNR on a piece of land not associated with Shorewood.

Motion made by A. Powers, seconded by D. Findell to adjourn the meeting at 7:41 pm.

Submitted by T. Heidelberger, Secretary/Clerk

Board Members

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Dean Findell, Treasurer	dean.findell@gmail.com	763-222-3050
Sue Means, Director	smeans51@yahoo.com	763-438-0780
Al Powers, Director	miljaz417@outlook.com	651-428-9368

Shorewood Park Sanitary District **approved**
Board Minutes
Tuesday, May 7, 2024

Attendees: Rich Storck (Board Member), Matthew Anderson (Board Member), Dean Findell (Board Member), Al Powers (Board Member), Sue Means (Board Member), Anisha & Titus Knatcal, Tim Fairclough, Joe Heidelberger, Tina Heidelberger

R. Storck called the meeting to order at 7:04pm. Roll call read.

Approval of Minutes: Motion made by A. Powers, seconded by S. Means to approve the minutes. Motion carried.

Wastewater Operator Update:

- Terry was in attendance to present. Everything is quiet. High flow of 12,470, lowest flow of 8,550 with an average of 9,858.
- In other news.... the geese have not hatched at the ponds yet but any day now 😊
- Discharge will be scheduled once the weather improves, and things dry out a bit. Date TBD.

Chairman of the Board Update:

- Lots of discussion with Becky Meyers about expansion and writing to legislators.
- Our new legal service is working with our previous legal service to get things transferred over for services already paid for in the past.
- We have run into an issue with the grant money again due to the electric bill not including the word "district" in the name of the address line on the utility bill. A request was made to ECE to make the change/update, we are now just waiting for a new bill to be generated so we can provide this to Chris Ziegler to move forward with the grant process.

Approval of Bills:

- ECE-\$185.33
- MTVL-\$135.00
- Chisago County (2024 Property Taxes)-\$930.00
- Ledin & Hofstad (legal services)-\$1,125.00
- HR Green (Expansion)-\$1275.50
- LJJ Wastewater-\$1700.00
- Reimbursement-Tina Heidelberger-\$45 (QuickBooks Online)
- Reimbursement (Roads/paint)-\$10.73 (Al Powers)

Motion made by A. Powers to approve bills, seconded by D. Findell as presented. Motion carried.

Financial Report:

- Current checking account balance: \$84,535.97
- D. Findell presented the current statement. Our current balance ending 3/31/24 was \$211,821.88. D. Findell will update the address to the new Shorewood address that we have created to ensure that statements going forward are directed to a central location.

Old Business

- Expansion Update-We should have a decision by mid-June if the grant money from the state is approved. Legal is looking at the easements that we had established in the past as part of the expansion to see if they are still valid or if we need to obtain new easements.

- Channel Update-S. Means presented that they recently had a meeting. A question was raised if the material siphoned from the channel from the lower half of the channel could be directed to the culverts. The other areas of the channel would be directed to the 2 acres owned by Shorewood.

New Business:

- Contracts-TH Bookeeping LLC and LJJ Wastewater will provide contracts at the next meeting for service for the upcoming year.
- Mowing-Proposed pricing from Rasmussen was \$340.00 for both parks and trimming each mow. R. Storck proposed that we eliminate trimming and request 2x month mowing for the first month and then readdress. Motion made by M. Anderson, seconded by A. Powers. Motion carried.
- Website Renewal: M. Anderson presented that we are due for the renewal of our website services and after reviewing we are not using full capability, so he suggested that we downgrade to the lower service level. The cost for services would be \$204/year. Motion made by M. Anderson to approve, seconded by S. Means. Motion carried.
- Road Repairs: Premier provided a bid of \$27,625.00 to provide repairs to our roads and areas identified by our road committee. This bid includes any soil corrections needed, repave at 3", pothole patch all areas identified totaling approximately 8500 sq ft. A motion was made to approve the bid and request a written contract from Premier Asphalt for the proposed work by M. Anderson, seconded by A. Powers. Motion carried.
- Park Repairs: M. Anderson informed us that the slide on the main park is broken. We will need to order parts and make the repairs. We do have a budget of \$500 for the year. Motion made by A. Powers to assess the materials needed and make the repairs, seconded by M. Anderson. Motion carried.

Motion made by D. Findell, seconded by S. Means to adjourn the meeting at 7:48pm.

Submitted by T. Heidelberger, Secretary/Clerk

Board Members

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Al Powers, Director	miljaz417@outlook.com	651-428-9368

Shorewood Park Sanitary District **approved**
Board Minutes
Tuesday, June 4, 2024

Attendees: Rich Storck (Board Member), Matthew Anderson (Board Member), Dean Findell (Board Member), Al Powers (Board Member), Sue Means (Board Member), Doug Knollmaier, TJ Knatcal, Titus Knatcal, Joe Heidelberger, Tina Heidelberger

R. Storck called the meeting to order at 7:00pm. Roll call read.

Approval of Minutes: Motion made by M. Anderson, seconded by S. Means to approve the minutes. Motion carried.

Wastewater Operator Update:

- Terry was not in attendance due to the weather. Flow rates this month was 7,840 gallons/day, high was 14,920 gallons/day, total was 313,000 gallons/day with an average of 10, 096 gallons/day. All flow rates are within our permitted levels.

Chairman of the Board Update:

- A resident brought to our attention that the playground equipment needs some maintenance and some broken pieces, there was caution tape put up to close them off until they could be repaired. Joe Heidelberger did remove the tape from the upper park after making the repairs, but the lower park will still need to have repairs. We will need to order the parts, but overall, the equipment is going to need to be repaired. Doug Knollmaier offered to look at both sets to assess what is needed.
- Work continues to access the portal to gain access to the funding that has been approved. There continues to be issues with the utility bill, so we made the update to the address. This was rejected again because the utility bill needed to be updated to reflect that actual pump house, lighting, and lift station.
- The Shorewood signs that we posted located by the Shorewood entrance sign located on the property (Dennis Wood Revocable Trust) have been removed. We had received a letter requesting that signs be removed from this private property but when R. Storck responded asking for clarification of which signage he was referring to, there was no response. R. Storck did reach out asking if the property owner had it in his possession, but he did not respond. A police report has been filed with Chisago County. M. Anderson made a motion, seconded by D. Findell, to survey the land to identify the second pin to put this issue to rest. M. Anderson makes a motion to replace the sign, seconded by A. Powers.
- There has been communication back and forth regarding our permit needing updating with the MPCA. We will need to schedule a meeting with HR Green, Terry Peterson, Chris Ziegler, and the board to address this process. Al Powers, Dean Findell, and Rich Storck will attend.

Approval of Bills:

- ECE-\$174.27 (automatic payment 5/29/24)
- WIX (Website Renewal)-\$367.39
- Rasmussen Services-\$1,630.60
- LJJ Wastewater-\$1,700.00

- League of MN Cities-\$1,839.00
- Premier Asphalt-\$27,625.00
- Reimbursement Tina Heidelberger-\$45 (QuickBooks Online)

Motion made by D. Findell to approve bills, seconded by S. Means as presented. Motion carried.

Financial Report:

- Current checking account balance: \$90,760.67
- D. Findell presented the current statement. Our current balance ending 4/30/24 was \$211,695.70. The address has now been updated to the Shorewood pump house going forward.

Old Business

- Expansion Update-Bonding bill did not happen, so it will be 2 years before the next opportunity unless if there is a special session. We will need to schedule a meeting to update residents in the expansion group.

New Business:

- URL renewal-M. Anderson shared that we need to update our URL address. Motion by M. Anderson, seconded by A. Powers to approve.
- M. Anderson will be putting up a survey on the community website to get feedback from residents about possibly donating up to \$250 for the firework display put on by Flickabirds each year. We will discuss the results at the next meeting and vote on a decision whether to donate based on the results from the survey.
- S. Means will head up a committee to discuss plans for the 2nd annual Shorewood Neighborhood Night for Friday, August 9th.
- Channel Update-waiting on written process from dredging company to present to DNR for review. The DNR will go to the scheduled jobs that they have scheduled; Sue is working with Tony from the dredging company.

Motion made by S. Means, seconded by D. Findell to adjourn the meeting at 7:50pm.

Submitted by T. Heidelberger, Secretary/Clerk

Board Members

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Dean Findell, Treasurer	dean.findell@gmail.com	763-222-3050
Sue Means, Director	smeans51@yahoo.com	763-438-0780
Al Powers, Director	miljaz417@outlook.com	651-428-9368

Shorewood Park Sanitary District **approved**
Board Minutes
Tuesday, July 2, 2024

Attendees: Rich Storck (Board Member), Matthew Anderson (Board Member), Dean Findell (Board Member), Al Powers (Board Member), Sue Means (Board Member), Andy Shannon, Joe Heidelberger, Tina Heidelberger

R. Storck called the meeting to order at 7:00pm. Roll call read.

Approval of Minutes: Motion made by S. Means, seconded by D. Findell to approve the minutes with the corrections discussed. Motion carried.

Wastewater Operator Update:

- Terry presented an update. Flow rates this month were 10,000 gallons/day low, high was 20,130 gallons/day, with an average of 15,164 gallons/day. Flow rates were up this month, likely due to rainfall. Terry did inspect all the manholes for issues, nothing found.

Chairman of the Board Update:

- There was a large tree that had fallen in the park that needed to be addressed. We appreciate the patience of the residents as we worked through checking with our insurance coverage and our legal counsel on liabilities as well as Chris Ziegler with MAP to develop a liability form. We obtained a few different bids, ultimately, we went with the bid from Andy Shannon, who is a resident in Shorewood.
- Terry and R. Storck are working on the reissuance of our wastewater permit with the MPCA. It was on hold with potential expansion, but they have now asked that we renew the license within 60 days. Terry has been instrumental in this process; we have formed a committee, and we will be scheduling a special meeting to create a letter to the MPCA. With the guidelines, we will need to treat the phosphorus as part of the renewal process. We will need to treat every time we discharge with the potential of additional treatments if needed (due to increased rainfall).

Approval of Bills:

- ECE-\$176.45 (automatic payment 7/1/24)
- MTVL-\$122.75 (lab testing)
- Rasmussen Services-\$1,983.97
- LJJ Wastewater-\$1,700.00
- Ledin & Hofstad-\$1,777.50
- HR Green-\$3,084.50
- Reimbursement-Tina Heidelberger-\$45 (QuickBooks Online)
- Tree Removal-Andy Shannon \$2,250.00 (\$1,800 previously approved. Additional \$450 approved, motion by M. Anderson, seconded by A. Powers)

Motion made by D. Findell to approve bills, seconded by S. Means as presented. Motion carried.

Financial Report:

- Current checking account balance: \$64,649.82
- Investment Fund Balance: \$211,408.29 (as of 5/31/24)
- Investment Cash Value Balance: \$25,244.16 (as of 5/31/24)
- Budget updated to date, copies shared with the board and attendees.

Old Business

- Expansion Update-Bonding bill did not happen, so it will be 2 years before the next opportunity unless if there is a special session. We will need to schedule a meeting to update residents in the expansion group.
- Channel Updates-S.Means shared that they are still wanting to move forward with the dredging. They are waiting on the DNR to review the vendor performing their dredging process but otherwise everything is at a standstill under the DNR approves the process.

New Business:

- Neighborhood Night Out is scheduled for Friday, August 9th. S. Means. Sue presented a proposal for the cost of food (hot dogs, cookies, chips, etc.). M. Anderson made a motion to spend up to \$250 for Neighborhood Night Out, seconded by A. Powers. Motion carried.
- The fireworks survey results were small, only 6 responses. We had 6 votes in favor, 1 against, but varying opinions on money to be spent. No money will be spent this year, but this is something that will be considered as we look at next year’s budget for 2025. Discussed having a donation jar at Neighborhood night out for donations (for future night out and fireworks). M. Anderson made a motion to add fireworks to our budget for the upcoming year, D. Findell seconded. Motion carried.
- Evergreen Recycling check on pricing for aluminum cage for collecting for raising funds for Shorewood Park. Andy Shannon proposed the idea to raise funds for the district. Andy Shannon was going to check to see what options and cost would be involved to implement something like this.
- Signs-M. Anderson shared that the new replacement signs have been ordered. Discussed where the new signs should be placed or keeping them in the same location.
- Speed Limit-Group discussed the issue of speed limit offenders in our neighborhood. It is not only visitors but residents, we need to remind everyone that the speed limit is only 15 MPH. Also keeping in mind that our roads are an extension of our driveways-our roads are privately owned by Shorewood residents.

Motion made by S. Means, seconded by D. Findell to adjourn the meeting at 7:50pm.

Submitted by T. Heidelberger, Secretary/Clerk

Board Members

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Sue Means, Director	smeans51@yahoo.com	763-438-0780
Al Powers, Director	shorewoodpowers@gmail.com	651-428-9368

Shorewood Park Sanitary District **approved**
Board Minutes
Tuesday, August 2, 2024

Attendees: Rich Storck (Board Member), Matthew Anderson (Board Member), Dean Findell (Board Member), Sue Means (Board Member),

R. Storck called the meeting to order at 7:00pm. Roll call read.

Approval of Minutes: Motion made by S. Means, seconded by D. Findell to approve the minutes with the corrections discussed. Motion carried.

Wastewater Operator Update:

- Terry presented an update. Our total was 395,390 gallons for the month, with an average of 12,754 gallons/day. The highest level for the month was on July 4th at just over 20,000 gallons/day with a low rate of 8600 gallons/day on 7/23/24. Terry shared that there are some trees that need trimming by the ponds, R. Storck stated that he would plan to have that done. Rasmussen Services did treat weeds at the ponds this past month as well.

Chairman of the Board Update:

- As mentioned last month, we were approaching our 30-day grace period to obtain our updated permit with the MPCA. Terry met with R. Storck and T. Heidelberger to work on the paperwork to submit the permit request and emailed the information to our contact. There will likely be a cost associated with this permit renewal, but more information will come as we receive it from the MPCA.
- Our electric bill was finally accepted with the new updates for the paperwork we are working on with MAP on accessing our funding. We are now officially in the portal and work is moving forward!
- Park update-work was completed by Andy Shannon per the contract. R. Storck said that he was very happy with the work done and the cleanup looks great. Thank you, Andy!
- Trees-A. Powers contacted ECE about some trees on the west side of Shorewood Circle that are leaning but they state that they are not concerned about those trees right now. For now, we will leave them as is and if they fall, we will address them at that time.
- Park Procedures-S. Means and A. Powers were going to work on creating a process and procedure to address any issues/repairs in the park. A. Powers was not in attendance at this meeting, so this will be left as an open item for the next meeting. M. Anderson wanted to clarify some comments made at the last meeting and provide the feedback that he feels like the board handled the situation with the fallen trees in the right way by having Andy Shannon sign a waiver and payment for the cleanup/removal. He states that we have not set a precedent for paying for tree removal when we have fallen trees, but for residents to sign a waiver and do the cleanup at their leisure.

Financial Report:

- Current checking account balance: \$71,166.96
- Investment Fund Balance: \$215,409.08 (as of 7/31/24)
- Investment Cash Value Balance: \$27,949 (as of 7/31/24)
- Budget updated to date, copies shared with the board and attendees.

Approval of Bills:

- ECE-\$184.96
- LJJ Wastewater-\$1,700.00
- Kroschel Land Surveyors-\$600.00
- Rasmussen Lawn Services-\$1,749.42

Motion made by D. Findell to approve bills, seconded by M. Anderson as presented. Motion carried.

Old Business

- Expansion Update-D. Findell and Becky Meyers are working with Chris Ziegler from MAP on the proposal to access the funding from the grant. Works continues to move forward. Tim Korby did contact R. Storck about the status, discussed some potential funding from the county which would be individual funding for residents
- Neighborhood Night Out: S. Means shared update about plans for Friday, August 9th. RLIA, Fire Department, Sherriff's Department were going to make an appearance. Kari Fairclough has been assisting with planning. There will be food, games, and fellowship! Terry with LJJ has planned to have a bounce house provided for the night as well-thank you!

New Business:

- Sign Update-the old signs from the entrance have not been returned to date. We have ordered replacement signs as well. Discussed putting signs at the other entrance, R. Storck will need to obtain approval from the landowners.
- M. Anderson heard a rumor about a resident spraying Round Up on the 2 acres and along the Shorewood Drive Road and out by the entrance sign on Hwy 1 and Shorewood Drive. owned by the district. Concerns were shared that this was done without permission from the board or the homeowners, rumors about the resident wanting to farm the shared land, etc.

Motion made by M. Anderson, seconded by S. Means to adjourn the meeting at 7:31pm.

Submitted by T. Heidelberger, Secretary/Clerk

Board Members

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Al Powers, Director	shorewoodpowers@gmail.com	651-428-9368

Shorewood Park Sanitary District **approved**
Board Minutes
Tuesday, September 3, 2024

Attendees: Rich Storck (Board Member), Matthew Anderson (Board Member), Dean Findell (Board Member), Sue Means (Board Member), Al Powers (Board Member), Tim Fairclough, Jeff Lonergan, Lisa Bennett,

R. Storck called the meeting to order at 7:00pm. Roll call read.

Approval of Minutes: Motion made by S. Means, seconded by D. Findell to approve the minutes with the corrections discussed. Motion carried.

Wastewater Operator Update:

- Total flow rate for the month of August was 338,470 gallons. The average was 10,918 gallons/day with an a low of 9,140 gallons/day and the highest level was 14,630 gallons/day.
- Terry provided an update on the renewal of the MPCA permit. There was some difficulty with information being lost during the uploading process, but things continue to move forward.
- Terry performed a transfer over the weekend from the primary to the secondary pond, no issues with the transfer. This should be our final transfer until spring.
- No other preventative maintenance has been done; pumps will be pulled soon and maintenance performed in preparation for the winter.

Chairman of the Board Update:

- R. Storck received information from Chris Ziegler with MAP (Minnesota Assistance Program) that meeting minutes should be signed by the board members and notarized. Tina Heidelberger is in the process of obtaining her notary license with the state to provide this service.
- R. Storck shared that his focus this month has been working with D. Findell and Chris Ziegler with MAP on the expansion process. There was positive news from the EPA that the grant is available, but we have additional steps that need to be taken to access the funding that has been secured.
- R. Storck did some work on the roads back to the ponds and cleared brush and the tree canopy to allow better access to the ponds.
- Terry provided a bid on some possible work to be done on the ponds to bring the dirt level up around the ponds, R. Storck is reviewing the bid and will share at the next meeting. Terry provided a plan to the MPCA for review and it was approved.

Financial Report:

- Current checking account balance: \$71,170.93
- Investment Fund Balance: \$215,409.08 (as of 7/31/24)
- Investment Cash Value Balance: \$27,949 (as of 7/31/24)
- Updated budget through 9/1/24 was provided for review.
- Budget meeting for FY2025 has been set for Tuesday, September 24th at 7pm. Sue will reserve the Community Center. This meeting is open to the public if they desire to attend.

Approval of Bills:

- ECE-\$180.38
- LJJ Wastewater-\$1,700.00
- Rasmussen Services LLC-\$1308.47

Motion made by S. Means to approve bills; D. Findell seconded by as presented. Motion carried.

Old Business

- Expansion Update-D. Findell shared a response from Chris Ziegler with MAP stating that he projects that we will get approval for funding which then the next steps would be engineering.
- Neighborhood Night Out: S. Means shared a recap of our 2nd annual Neighborhood Night Out. We chose to host this on a Friday this year, hoping to get more of our weekend residents. We had approximately 51 adults and lots of kids. Terry from LJJ donated a bounce house (thank you to LJJ Wastewater!), Fire Department, RCIA Board Members attended, and Rush City Mayor Alan Johnson. Any leftover food was donated to the food pantry. Passionate Pines Wildlife is accepting the donations of hot dogs for the raccoons! 😊 Overall, a great turnout and success!
- Meeting Update-the last meeting there was discussion that there was spraying of weeds with round-up in the park/farm was approved at a past meeting by the board. If there are interested parties in utilizing the community owned 2 acres they would need to submit a proposal. A. Powers made a motion to continue to treat the 2 acres, S. Means seconded. M. Anderson declined. Motion passed.

New Business:

- Audit-the audit has been completed for 2022 and 2023 by Tina Heidelberger. This was a process that we were unaware of as communication was going to the previous operator. The auditor office was able to connect with Tina and provide information on what needs to be completed annually. The current year will be submitted at the end of the year.
- Channel Update-S. Means shared that Tony with Waterworks has been working with the DNR. The DNR wants to see a demonstration of this process in person and observe the process as they have not seen this specific process performed on this large body of water. There have been opportunities, but the property owners have declined having the DNR observe the process. This is obviously a disadvantage for our homeowners because this is delaying the approval process from the DNR. Discussed scheduling a meeting to develop a plan in writing to present to homeowners and DNR.
- Equipment Storage-R. Storck will contact Angie Mell @ the city to confirm our ability to store our equipment at the Community Center.
- Shorewood Park Account-R. Storck will contact Gopher State to create an account for the district so we can call for locates to install new signs.
- Expansion Question-Jeff Lonergan (SPSD resident) shared that there are some residents looking to build on the lots next to him and asking if they can tap into his main drain until the expansion is completed. He is also asking what the timeline looks like as he has landscaping and other finish work on his property but does not want to have to dig it back up if the expansion goes through soon. R. Storck states that his main drain is not meant to have another property tied into it so is recommending that any resident should have their own system in place to accommodate the system. Terry said that it is only 1 ¼ line which would not support more than one system.
- Waivers-Discussion about the waivers and that anyone that does work in the park will need to complete a waiver before any work is done. A. Powers requests that work is done with at least 2 people performing the work. R. Storck will check with our lawyer on age limits with parents signing waivers.

Motion made by A. Powers, seconded by D. Findell to adjourn the meeting at 8:05pm.

Submitted by T. Heidelberger, Secretary/Clerk

Richard Storck, Chairman of the Board

Matthew Anderson, Vice Chairman

Dean Findell, Treasurer

Sue Means, Director

Al Powers, Director

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Shorewood Park Sanitary District **approved**
Board Minutes
Tuesday, October 1, 2024

Attendees: Rich Storck (Board Member), Matthew Anderson (Board Member), Dean Findell (Board Member), Sue Means (Board Member), Al Powers (Board Member), Jeff Lonergan, Anisha Knatcal.

R. Storck called the meeting to order at 7:00pm. Roll call read.

Approval of Minutes: Motion made by A. Powers, seconded by S. Means to approve the minutes. Motion carried.

Wastewater Operator Update:

- Total flow rate for the month of September was 245,500 gallons. The average was 9,820 gallons/day with an a low of 7,520 gallons/day and the highest level was 14,930 gallons/day.
- Terry pulled and serviced all pumps last weekend for the winter. No issues to report.
- Terry continues to work on the updated permit for the MPCA. He has met with representatives to review paperwork. We will receive a notification of being “out of compliance” but this is necessary to move forward with the renewal.
- Terry sent the bid for the repairs that we are looking to make to bring the dirt level up around the ponds. We will review to see if we can still complete before EOY. The total bid was \$6,800.

Chairman of the Board Update:

- R. Storck met with Tina Heidelberger prior to the budget meeting as he was not going to be able to attend the special meeting to provide input on the proposed budget for 2025.
- R. Storck has been working with a new resident who is planning to build on Rush Lake Way (Frandsen addition) and being connected to the sewer system.

Financial Report:

- Current checking account balance: \$77,602.04
- Investment Fund Balance: \$218,549.85 (as of 8/31/24)
- Investment Cash Value Balance: \$27,958.47 (as of 8/31/24)
- Updated budget through 9/31/24 was provided for review.

Approval of Bills:

- ECE-\$176.34
- LJJ Wastewater-\$1,700.00
- Rasmussen Services LLC-\$1,179.73
- Sensaphone-\$299.40
- USPS-\$84.00 (PO Box Rental)
- League of MN Cities-\$786.00 (membership dues)

Motion made by D. Findell to approve bills; M. Anderson seconded by as presented. Motion carried.

Old Business

- Expansion Update-D. Findell has been in contact with Chris Ziegler from MAP. He is in the second phase of the obtaining grant money. D. Findell will work to schedule a meeting after 1/1/25 to meet with the residents to provide updates on the expansion process.

New Business:

- Snow Plowing/Survey-As part of our contract with Nessel Township we will need to meet with their board members to survey our roads and identify any areas of concern. We will add the general plowing rules and guidelines to the October newsletter for residents. R. Storck will reach out to Stan at the township to schedule a time to meet and communicate this with Heather Sward (Clerk for Nessel Township)
- Signs-A. Powers obtained permission to post the new signs on the property of Mike and Michelle Mezaros. He will work on getting those signs posted this week.
- Channel Update-S. Means presented a proposal for how the channel dredging will be performed and asked for approval to utilize the 2 acres of land owned by Shorewood Park Sanitary District to put the spoils from the dredging. Traffic will be diverted during the dredging. The plan will be posted on the website. M. Anderson made the motion to use the 2 acres, seconded by A. Powers, motion carried.
- Resident Jeff Lonergan inquired about the possibility of leasing or selling the 2 acres owned by Shorewood Park. Recommended that he submits a proposal of what he would like to do with the land and it can be reviewed and voted on by the board.
- Budget-Reviewed proposed budget. D. Findell shared that the board felt comfortable with the shortfall amount with the incoming assessments from expansion residents.

Motion made by D. Findell, seconded by A. Powers to adjourn the meeting at 7:38 pm.

Submitted by T. Heidelberger, Secretary/Clerk

Richard Storck, Chairman of the Board

Matthew Anderson, Vice Chairman

Dean Findell, Treasurer

Sue Means, Director

Al Powers, Director

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Shorewood Park Sanitary District **approved**
Board Minutes
Wednesday, November 6, 2024

Attendees: Rich Storck (Board Member), Matthew Anderson (Board Member), Dean Findell (Board Member), Sue Means (Board Member), Al Powers (Board Member), Jeff Lonergan, Paul Slesar, Tim Fairclough, Jacob

R. Storck called the meeting to order at 7:05pm. Roll call read.

Approval of Minutes: Motion made by S. Means, seconded by D. Findell to approve the minutes. Motion carried.

Wastewater Operator Update:

- Terry was able to clean the trail out to the ponds with a brush cutter. Also, made repairs to the discharge area.
- Discharging has been done and transfer should be completed today/tomorrow and system will be ready to be “shut down” for the winter.
- Terry shared that we had some issues with the Sensiphone system (monitoring system) but has since been corrected. We just replaced the system 2 years ago, so possibly looking at some other options that may be a bit more user friendly and that would have more data storage.
- Flow rates were a low on 10/30 at 6,220 gallons. Our highest day was 10/13 with 10,400 gallons with an average of 7,630 gallons/day. Our total flow rate for the month was 236,530 gallons/day.
- Terry continues to work on updating our permit with the MPCA and meeting with a representative from the MPCA. We did receive a violation for missing data from past months during our transition to using LJJ Wastewater Maintenance, but we were anticipating this as part of the process of updating our permit. This also leads to the need for a monitoring system that could store more data.

Chairman of the Board Update:

- Resident Jeff Lonergan presented a plan for Community Garden for the 2 acre mutually owned lot. We will discuss more in new business.
- Expansion updates continued with Chris Ziegler with MAP on the grant paperwork through the portal. Chris is representing Shorewood Park Sanitary District and completed some training that was required to access the grant.
- A. Powers and R. Storck met with Nessel Township to review the snow plowing services from last year and looking forward to the next year. Reviewed some areas of concern (driveways, manholes, dead ends). We will be adding reminders to the newsletter for residents about snowplowing.
- R. Storck is working with a potential new resident (who was in attendance) who is looking to purchase a lot in the Rush Lake Estates (Frandsen lots) who has questions about the expansion.

Financial Report:

- Current checking account balance: \$79,705.32
- Investment Fund Balance: \$219,710.50 (as of 9/30/24)
- Investment Cash Value Balance: \$27,967.43 (as of 9/30/24)
- Updated budget through 10/31/24 was provided for review.

Approval of Bills:

- ECE-\$172.54
- LJJ Wastewater-\$2,600.00
- Rasmussen Services LLC-\$584.01

Motion made by D. Findell to approve bills; seconded A. Powers by as presented. Motion carried.

Old Business

- Expansion Update-D. Findell provided an update that Chris Ziegler continues to work on the grant/training. HR Green has also worked with MAP to gain access to the portal to work with Chris to develop plans and move forward with accessing the grant money. R. Storck asked D. Findell to find out what the balance is of the work performed during the 2024 year (we approved \$15K for HR Green), legal fees, and cost from service provided by Tina Heidelberger and present to the board. R. Storck asked D. Findell to identify where we are at by collecting assessments. Tina will check with the county on what has been paid and what is still to be collected for assessments to present prior to 2025.
- Channel Update-S. Means presented that a test was performed with representatives from the DNR to see the process of dredging. There were some issues with having to put mesh over the hose due to protecting hibernating turtles, so the flow of material was very low. They did allow them to remove the mesh, which significantly improved the flow. S. Means met with the DNR today and the permit was denied today 11/6/24 in the meeting. We still can appeal or change the process and propose a different method.
- Road Signs-R. Storck and A. Powers are tasked with posting the road signs before the end of the year.
- Mowing/Leaf Clean Up-Any work done in the park by residents (leaf clean up, mulching, etc.) need to sign a waiver and have it on file with the district.

New Business:

- Rush Lake Way-In the past, the residents on Rush Lake Way roads have plowed through the township under our contract with Nessel. Because these homes are part of the district and receiving sewer services and our responsibility is to maintain the roadways and access to any of these sites as part of our permit with the MPCA. Because of this, we will need to notify residents that they will be assessed a \$10 monthly fee on their statement for the snowplowing services that they are receiving. Tina will work with R. Storck to create a letter to communicate this change to residents by 12/1/24.
- Budget-R. Storck requested a motion to review the approved budget from last month. A. Powers made the motion to reopen the discussion of the budget, seconded by S. Means. A motion was made by S. Means to balance the budget, seconded by D. Findell.
- Community Garden-Jeff Lonergan presented a plan to the board on a request to utilize the 2 acres that are mutually owned by all SPSD residents to create a "community garden". Tina will include Jeff's contact information in the upcoming newsletter so people can reach out to him directly if they are interested in being a part of this project.
- We had a guest in attendance who is looking to possibly purchase land in Rush Lake Estates who wanted to ask questions about the expansion project and meet with the board. Questions were fielded about the status of the expansion project and if the project will be completed with 100% confidence and what options there would be if it is not completed. R. Storck explained the process that would need to happen, and the likelihood of the expansion being completed.

Motion made by D. Findell, seconded by A. Powers to adjourn the meeting at 8:17pm.

Submitted by T. Heidelberg, Secretary/Clerk

Richard Storck, Chairman of the Board

Matthew Anderson, Vice Chairman

Dean Findell, Treasurer

Sue Means, Director

Al Powers, Director

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Shorewood Park Sanitary District **approved**
Board Minutes
Tuesday, December 3, 2024

Attendees: Rich Storck (Board Member), Matthew Anderson (Board Member), Dean Findell (Board Member), Sue Means (Board Member), Al Powers (Board Member),

R. Storck called the meeting to order at 7:04pm. Roll call read.

Approval of Minutes: Motion made by A. Powers, seconded by S. Means to approve the minutes from November 2024. Motion carried.

Wastewater Operator Update:

- Terry was not in attendance. Flow rates for the month high was 12,900 gallons/day, low was 6,960 gallons/day, with a total for the month of 264,240 gallons. The daily average was 8,808 gallons/day. Our high flow rate was on a day that we had rainfall, which could indicate influent water coming in our system.
- Terry has been working with the MPCA on clearing up any missing data from the past. Once this is settled, we will be granted our working updated permit. There will be some changes with the new permit such as additional readings and phosphorus treatments.

Chairman of the Board Update:

- R. Storck has been responding to inquiries about requests for hookups to the system on Rush Lake Estates, this is still a work in progress and residents are in attendance to discuss in our meeting later tonight.
- R. Storck worked with Tina on some billing concerns that were resolved with the residents. The best way to communicate any issues or questions is to use the community website and using the contact us tab to send a message.
- R. Storck continues to work with the MPCA with Terry from LJJ Wastewater on obtaining our updated permit, they have had several changes in their staff which unfortunately causes some steps back and forth to bring new staff up to speed.
- There was a meeting with Becky Meyers and Dean Findell this month to discuss the expansion project. Dean was given some action items from this meeting and scheduled a meeting again to revisit these items.
- We were notified that Tim Korby from HR Green has retired. He has been our main partner through this expansion over the years. R. Storck has reached out to HR Green to find out who our new engineer will be that we will be working with going forward. For now, we will work with the current HR Green team that Tim has worked with in the past.
- R. Storck presented a proposal for edits to the budget to balance our budget and there was discussion about some edits/changes. It was proposed to take \$1000 from the plowing, \$1000 from the mowing budget, \$250 D. Findell made a motion to approve the changes, A. Powers seconded. Motion carried.

Financial Report:

- Current checking account balance: \$89,811.62
- Investment Fund Balance: \$219,345.73 (as of 10/31/24)
- Investment Cash Value Balance: \$27,975.25 (as of 10/31/24)
- An updated budget through 11/30/24 was provided for review.

Approval of Bills:

- ECE-\$17.34
- LJJ Wastewater-\$1700.00
- MTVL-\$135.00
- LJJ Wastewater-\$966.00 (replacement of battery module)
- Tina Heidelberger-\$178.63 (reimbursement for notary commission)

Motion made by S. Means to approve bills; seconded A. Powers by as presented. Motion carried.

Old Business

- Expansion Update-D. Findell provided an update that they had a meeting with Chris and Matt who are providing service to us at no cost with MAP and compiled an action list/question. Total additional cost for 2024 cost to date for expansion has been \$6,155.50, which will be reimbursed to the district once the grant money is obtained. The list of questions was submitted to Chris Ziegler last week prior to the holiday, we are still waiting for his response.
- Channel Update-S. Means met with the DNR and they denied the hydraulic siphoning based on their observation conducted previously. The operator presented to the group an option to use more powerful equipment with an option to move more volume. It was approved to move forward with this option if the DNR accepts this option once they resubmit a new request with the proposed more powerful equipment. If approved, it would not be completed until Fall 2025.
- Road Signs-A. Powers will have signs up by the end of the week. R. Storck will work with A. Powers to create an account for the district for locates.
- Community Garden-Jeff Lonergan has reached out to the city for information and suggestions. He is out of town on business but will update later.

New Business:

- Expansion-Jim Ertz was in attendance with some questions regarding Rush Lake Estates. After discussion, it was decided that a meeting would need to be scheduled for a later date with Jim Ertz and members of the board. There will need to be a review of the paperwork provided by Jim as well as past board minutes so we can come to an agreement.

Motion made by A. Powers, seconded by D. Findell to adjourn the meeting at 8:09pm.

Submitted by T. Heidelberger, Secretary/Clerk

Richard Storck, Chairman of the Board

Matthew Anderson, Vice Chairman

Dean Findell, Treasurer

Sue Means, Director

Al Powers, Director

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