

Shorewood Park Sanitary District **approved**
Board Minutes
Tuesday, December 12, 2023

Attendees: Rich Storck (Board Member), Matthew Anderson (Board Member), Paul Slesar (Board Member), Sue Means (Board Member), Dean Findell (Board Member), Tina Heidelberger, Tim Fairclough, Kari Fairclough, Michelle Leifeld, Kelli Storck, Al Powers, Terry Peterson

R. Storck called the meeting to order at 7:05pm. Roll call read.

Approval of Minutes: Motion made by D. Findell, seconded by S. Means to approve the minutes. Motion carried.

Wastewater Operator Update:

- Terry provided an update that the system has been “buttoned up and ready for winter”. No issues to report.
- Plowing of the road back to the ponds will be done by LJJ this winter (if we have snow).
- High flow rate of 12,000/gallons on 10/14 low of just over 6,000 gallons/day.

Chairman of the Board Update:

- Provided an update on our most recent expansion meeting. Current tasks to be done are the execution of the contract with HR Green for \$15K, sending a letter to EPA about our expansion plans, secure funding, and the addition of Tina Heidelberger to be contracted to provide administrative assistance at a rate of \$25/hr. MAP (Midwest Assistance Program) assistance (this is a free service that can aid with the expansion as well as bylaws).
- There was a submission from some interested parties in the expansion project due to some interest in purchasing some land in Rush Lake Estates.
- R. Storck has been working with the residents who were identified as having I&I issues, they have been very cooperative in wanting to get this resolved. We will work with Terry from LJJ to identify and fix the issue.

Approval of Bills:

- ECE-\$156.75
- LJJ Wastewater-\$1700.00

Motion made by P. Slesar to approve bills, seconded by M. Anderson as presented. Motion carried.

Financial Report:

- Investment account updates: D. Findell provided copies of the most recent statements from our investment accounts.
- Current checking account balance is \$59,264.68.
- Tina provided an updated budget for review for expenses to date. Funds received from the county will be moved to our investment fund in the amount of \$10,364.42 from the auditor’s office from assessments.

Old Business

- Expansion Update-Outlined in the chairman update. D. Findell has contacted Northland Securities about potential funding assistance with bonding. The group is working on communication with the homeowners about updates and plans. There are some amendments that need to be made to the contract with HR

Green in regard to dates as the contract had been drafted in July 2023. Homeowners in the expansion will be responsible for any expenses incurred during this process and they have been made aware of this.

- Bylaws-M. Anderson presented an update. The updated bylaws have been completed and copies were provided for review. There was some discussion about division of duties amongst the board members and identifying what those roles are responsible for. Big thank you to Paul, Sue, Matt, Michelle Leifeld, and Kari Fairclough for their work on this project!

New Business:

- Appointing of Board Members as follows:
 - Rich Storck-Chairman of the Board
 - Matt Anderson-Vice Chairman of the Board (communication/webmaster)
 - Sue Means-Channel/Welcome Committee/PR
 - Dean Findell-Treasurer
 - Open Position-Roads and Parks
- An open position has been posted; interviews will be conducted at the January meeting.
- Mailbox-M. Anderson has reached out to start the process of getting a mailbox for our pumphouse and the possible addition of a drop box for residents to drop off payments.
- Letter to Residents-T. Heidelberg presented the draft of the letter to residents, reviewed, and asked to add information on plowing.

Motion made by P. Slesar, seconded by M. Anderson to adjourn meeting at 8:15pm.

Submitted by T. Heidelberg, Secretary/Clerk

Board Members

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